



THE HAMLET OF FORT LIARD IS A PICTUREST COMMUNITY WITH A POPULATION OF SIX HUNDRED LOCATED ON THE LIARD RIVER. THE COMMUNITY IS EASILY ACCESSABLE VIA THE ALASKA HIGHWAY NEAR FORT NELSON B.C. (LATER BECOMING HIGHWAY 77).

THE HAMLET IS CURRENTLY RECRUITING FOR THE FOLLOWING POSITIONS. YOU WILL BE JOINING A MOTIVATED WORKFORCE OF TEAM PLAYERS PROVIDING MUNICIPAL PROGRAMS AND SERVICES TO COMMUNITY RESIDENTS.

***NEW* ECONOMIC DEVELOPMENT OFFICER** (\$36.20 HR. – 35 HR PER WEEK)
(MATERNITY FULL TIME)

THE ECONOMIC DEVELOPMENT OFFICER (EDO) IS RESPONSIBLE FOR THE EFFECTIVE DELIVERY OF BUSINESS PROGRAMS AND SERVICES IN ALL SECTORS INCLUDING BUSINESS, RENEWABLE RESOURCES, ARTS, CRAFTS & TOURISM, ENERGY, MINING AND PETROLEUM WITH A MANDATE AIMED AT DEVELOPING AND SUSTAINING A HEALTHY BUSINESS COMMUNITY OF FORT LIARD. THE INCUMBENT PROVIDES TECHNICAL SKILLS AND ACCESS TO FINANCIAL RESOURCES IN ACCORDANCE WITH FEDERAL AND TERRITORIAL LEGISLATION AND GNWT POLICIES AND PROCEDURES TO ACHIEVE COMMUNITY AND REGIONAL GOALS FOR THE GROWTH AND DEVELOPMENT OF THE BUSINESS COMMUNITY WITHIN FORT LIARD.

PLEASE SUBMIT RESUMES BY JULY 13, 2011

EQUIPMENT OPERATOR MAINTAINER (\$32.65-\$35.31 HR. – 40 HR PER WEEK)
(PERMANENT FULL TIME)

REPORTING TO THE MANAGER, MUNICIPAL WORKS AND SERVICES, THE EQUIPMENT OPERATOR/MAINTAINER IS RESPONSIBLE FOR ROAD MAINTENANCE, PREVENTATIVE MAINTENANCE OF MOBILE AND STATIONARY EQUIPMENT AND OPERATION OF HEAVY EQUIPMENT INCLUDING GRADERS AND LOADERS IN ORDER TO ENSURE THAT RESIDENTS RECEIVE EFFECTIVE AND APPROPRIATE SERVICES.

YOU MUST HAVE A MINIMUM OF A GRADE 12 EDUCATION, GOOD MATH AND COMMUNICATION SKILLS, KNOWLEDGE OF AND ABILITY TO OPERATE REPAIR AND MAINTAIN MUNICIPAL SERVICE EQUIPMENT, A VALID NWT CLASS 3 (WITH AIR ENDORSEMENT) DRIVERS LICENCE, HEAVY EQUIPMENT OPERATOR CERTIFICATION, TWO YEAR CLEAR DRIVING RECORD. [PROOF MUST BE SUBMITTED WITH YOUR APPLICATION]

MUNICIPAL SERVICE SUPERVISOR/WATER PLANT OPERATOR (\$35.70-\$38.61 HR. – 40 HR PER WEEK)
(PERMANENT FULL TIME)

REPORTING TO THE MANAGER – MUNICIPAL WORKS AND SERVICES, THE MUNICIPAL SERVICE SUPERVISOR/WATER PLANT OPERATOR WILL OVERSEE ALL WATER AND SANITATION OPERATIONS OF THE HAMLET AND IS RESPONSIBLE FOR THE SUPERVISION, ADMINISTRATION AND DELIVERY OF ALL WATER AND SANITATION SERVICES INCLUDING OPERATION OF THE WATER PLANT IN ORDER TO ENSURE THAT RESIDENTS RECEIVE EFFECTIVE AND APPROPRIATE SERVICES. HE/SHE MUST SUPERVISE AND LEAD MUNICIPAL SERVICES STAFF IN AN EFFECTIVE AND SENSITIVE MANNER AND ENSURE THE LEVEL OF MORALE IS MAINTAINED. HE/SHE MUST ALSO RESPOND TO CONCERNS AND COMPLAINTS OF RESIDENTS IN A POSITIVE AND COURTEOUS MANNER.

YOU MUST HAVE A MINIMUM OF A GRADE 12 EDUCATION, GOOD MATH AND COMMUNICATION SKILLS, SUPERVISORY EXPERIENCE, KNOWLEDGE OF AND ABILITY TO OPERATE A WATER TREATMENT PLANT, CLASS 1 NWT PLANT OPERATION CERTIFICATION AND A VALID NWT CLASS 3 (WITH AIR ENDORSEMENT) DRIVERS LICENCE.

MAINTENANCE SERVICEMAN (\$25.40-\$27.47 HR. – 40 HR PER WEEK)

(PERMANENT FULL TIME)

REPORTING TO THE BUILDING AND FACILITY MAINTENANCE SUPERVISOR THIS POSITION WILL PROVIDE MAINTENANCE SERVICES TO ALL HAMLET BUILDINGS INCLUDING SOCIAL HOUSING UNITS. DUTIES INCLUDE PREVENTATIVE AND ON-DEMAND MAINTENANCE AND REPAIRS TO EXISTING BUILDINGS. YOU MUST HAVE A MINIMUM OF A GRADE 12 EDUCATION, GOOD MATH AND COMMUNICATION SKILLS, MAINTAINER JOURNEYMAN CERTIFICATION, CLASS 5 DRIVERS LICENSE.

MUNICIPAL SERVICES TRUCK DRIVER (\$28.55-\$30.88 HR. + 1.10 WEEKEND SHIFT DIFF– 40 HR PER WEEK)

(PERMANENT FULL TIME)

REPORTING TO THE SUPERVISOR, MUNICIPAL SERVICES, A MUNICIPAL SERVICES TRUCK DRIVER IS RESPONSIBLE FOR OPERATING AIR-EQUIPPED SINGLE AND DUAL AXLE WATER, SEWER AND GARBAGE TRUCKS PROVIDING MUNICIPAL SERVICES TO COMMUNITY RESIDENTS. YOU MUST HOLD A VALID NWT CLASS 3 (WITH AIR ENDORSEMENT) DRIVERS LICENSE AND HAVE A TWO YEAR CLEAR DRIVING RECORD. PROOF MUST BE SUBMITTED WITH YOUR APPLICATION.

THE HAMLET OFFERS AN EXCELLENT BENEFITS PACKAGE INCLUDING A FIXED BENEFIT PENSION, AND HEALTH/DENTAL COVERAGE.

AN ANNUAL NORTHERN ALLOWANCE OF \$6,000 IS PAID IN ADDITION TO THE ANNUAL SALARY. HOUSING MAY BE AVAILABLE.

PLEASE SUBMIT YOUR APPLICATION BY EMAIL, FAX OR MAIL TO:

**MANAGER CORPORATE AFFAIRS
HAMLET OF FORT LIARD
GENERAL DELIVERY
FORT LIARD, NT X0G 0A0
TELEPHONE 867-770-4104 FAX 867-770-4004 EMAIL mca@fortliard.com**

WE THANK ALL APPLICANTS WHO APPLY AND ADVISE THAT ONLY THOSE SELECTED FOR FURTHER CONSIDERATION WILL BE CONTACTED.