



MINUTES OF SPECIAL COUNCIL MEETING
Wednesday, October 2, 2019

ATTENDANCE

PRESENT

MAYOR	Genevieve McLeod
DEPUTY MAYOR	Cathy Kotchea
COUNCILORS	Herbert Berreault
	Julie Capot Blanc
	Morris McLeod

ABSENT

COUNCILORS		
	Mike Gonet	[Without notice]
	Irene McLeod	[Without notice]

STAFF Senior Administrative Officer	John W. McKee
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The Chairperson (Mayor) took the chair and called the meeting to order at 12:05 pm.

ADOPTION OF AGENDA

Council reviewed the meeting agenda without changes.

MOTION 2019-060

That the agenda for the meeting of October 2, 2019 [1] be accepted as presented.

Moved:	Julie Capot Blanc
Seconded:	Cathy Kotchea
Carried.	

DECLARATION OF INTEREST

No conflicts of interests were declared.

ADOPTION OF MINUTES

No minutes were presented.

NEW BUSINESS

Approval of Senior Administrative Officer Job Description

Council was presented with a draft copy of the Senior Administrative Officer job description for review. The job description was approved without changes and it was agreed that it would again be reviewed, and any necessary changes made when the new Senior Administrative Officer is hired.

MOTION 2019-061

That the Senior Administrative Officer job description be approved as presented. It will be reviewed, and any necessary changes when a new Senior Administrative Officer is hired.

Moved: Herbert Berreault
Seconded: Morris McLeod
Carried.

BYLAWS

Bylaw 269

Bylaw 269 was reviewed.

Council gave first reading to Bylaw 269 to appoint John W. McKee as Senior Administrative Officer effective upon third and final reading.

MOTION 2019-062

That Bylaw 269 "Appointment of a Senior Administrative Officer" receive first reading.

Moved: Morris McLeod
Seconded: Julie Capot Blanc
Carried.

Council gave second reading to Bylaw 269.

MOTION 2019-063

That Bylaw 269 "Appointment of a Senior Administrative Officer" receive second reading.

Moved: Cathy Kotchea
Seconded: Herbert Berreault
Carried.

Noted that the Job Advertisement for a new Senior Administrative Officer had been posted on L.G.A.N.T., and in Municipal World, and with Civic Jobs.

TABLED DOCUMENTS

2019 Local Authorities Election Count Down Calendar.
Noted that six members of the D.E.A. also up for reelection.

Summary of the Hamlets Act re the appointment of Senior Administrative Officer and duties and responsibilities.

CORRESPONDENCE

none

NEXT MEETING

Special Meeting Scheduled for October 02, 2019 5 pm. in council chambers to give third and final reading to Bylaw 269.

Special Meeting Scheduled for October 09, 2019 12 pm. in council chambers to appoint Returning Officer for 2019 election and Temporary Borrowing Bylaw.

ADJOURNMENT

MOTION 2019-064

That the meeting of October 2, 2019 [1] be adjourned.

Moved: Julie Capot Blanc
Seconded: Cathy Kotchea
Carried.

The meeting adjourned at 12:35 pm.


Genevieve McLeod
Mayor


John W. McKee
Senior Administrative Officer

Meeting called as per Section 29 (1) Hamlets Act.

Minutes approved at council meeting held: *October 9, 2019*



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We, as councillors of the Fort Liard Hamlet Council request the Hamlet Council hold the following Special Meetings –

1. October 2, 2019 *noon*

- approve the Senior Administrative Job Description
- appoint a Senior Administrative Officer

2. October 2, 2019 *5pm*

- give third and final reading to a Bylaw appointing a Senior Administrative Officer.

Councillor

Mavis McLeod

Date

Sept 30 2019

Councillor

Alyson Chea

Date

Sept. 30/19.



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