



BYLAW NUMBER 211

A Bylaw of the Municipal Corporation of the Hamlet of Fort Liard in the Northwest Territories to establish and levy charges for the use of municipal facilities pursuant to the provisions of the Hamlets Act, R.S.N.W.T., 2003, c.22.H-1, s74.

WHEREAS the Hamlet deems it necessary to establish rates to be charged for the use of certain municipal facilities provided by the municipal corporation.

NOW, THEREFORE, THE COUNCIL OF HAMLET OF FORT LIARD, at a duly assembled meeting, enacts as follows:

SHORT TITLE

1. This Bylaw may be cited as the "**Facility Rental Rates Bylaw**".

INTERPRETATION

2. In this By-law:

- a) "Council" means the council of the Hamlet;
- b) "Day" means 24 consecutive hours commencing at 12 am;
- c) "Employee" means an employee of the Hamlet including an officer,
- d) "Facility" means any portion of the recreation complex or community office;
- e) "Fund Raiser" means an event where goods are sold; charges or fees are levied and/or an admission fee is charged for the purpose of raising funds;
- f) "Hamlet" means the Hamlet of Fort Liard;
- g) "Mayor" means the Mayor of the Hamlet;
- h) "Rates" means charges for the facilities provided;
- i) "S.A.O." means the Senior Administrative Officer of the Hamlet;
- j) "Schedule" means a schedule attached and forming part of this bylaw; and
- k) "User" means an individual, organization, or government using a facility:

GENERAL PROVISIONS

3. Charges for use of municipal facilities will be levied in accordance with this bylaw.
4. Charges are considered to have been paid when payment is received at the office of the Hamlet or at any other place designated from time to time by council.
5. Payments and penalties for accounts will be administered pursuant to the *Financial Administration Bylaw*.

DAMAGE DEPOSITS

6. The Hamlet has the right to charge users who have not established approved credit, a security deposit equal to the anticipated rent to a maximum of three hundred dollars (\$300.00). The SAO will determine when a security deposit is required.
7. Deposits will be retained until all keys are returned and all charges have been paid in full.
8. Users are responsible to provide adequate supervision. If the Hamlet determines that adequate supervision is not being provided the user will be required to immediately vacate the facility.
9. Cleaning, other than normal wear and tear, will be done by the hamlet and the user will be charged twenty-five dollars (\$25.00) per hour.
10. Damage, other than normal wear and tear, will be repaired by the hamlet and the user will be charged for repairs plus ten percent.
11. Items missing or broken, other than normal wear and tear, will be replaced by the Hamlet and the user will be charged for the cost of replacement plus ten percent.
12. Users will be charged fifty dollars (\$50.00) for keys not returned to the Hamlet office within two hours on the first day or normal office operations.
13. All damage, cleaning, and key loss charges are payable within two working days of written notification by the Hamlet. Users will not be permitted to use the facilities until these charges are paid in full.
14. Users requiring setup may be charged a twenty-five (\$25.00) fee in addition to facility rate.

USERS EXEMPT FROM CHARGES

15. The Hamlet will provide the community hall free of charge, subject to availability, for use of families for funeral services. This does not include the use of the kitchen. Maximum time per funeral is four hours.
16. The Hamlet will provide the band and Métis councils the use of the community hall free of charge, subject to availability, for public meetings providing meetings are open to the public and no admission fee is charged. This does not include the use of the kitchen.

RATES FOR USE OF FACILITIES

17. Advanced bookings are required by all users.
18. Cancellations must be made twenty-four hours notice prior to the booked time. A fee of one hundred and twenty-five dollars (\$125.00) may be levied for all booking called without twenty-four-hour prior notice.
19. The use of Hamlet facilities is subject to availability.
20. The Hamlet assumes no responsibility for incorrect bookings.
21. A minimum charge of four hours at the rates set out in Section 27 will apply for all bookings.
22. The maximum charge of eight hours at the rates set out in Section 27 will be levied for use in a day.
23. The following charges will be levied for use of Hamlet facilities -
 - a) COUNCIL CHAMBERS \$30.00 per hour booked
 - b) MEETING ROOM \$20.00 per hour booked
 - c) COMMUNIY HALL \$50.00 per hour booked
 - d) HALL KITCHEN \$25.00 per hour booked
 - e) ARENA \$50.00 per hour booked
 - f) SWIMMING POOL \$60.00 per hour booked (includes lifeguard supervision)

JOINT USE AGREEMENT

24. The Hamlet will enter into a Joint Use Agreement with the District Education Authority for use of the community gymnasium. This agreement will be reviewed annually.

EFFECTIVE DATE

25. This Bylaw is effective April 01,2009.

REPEAL

26. Bylaw 196 is repealed.

READ a First time this 19th day of February 2009.

READ a Second time this 19th day of February 2009.

READ a Third time and finally passed this 14th day of May 2009.

This bylaw has been made in accordance with the requirements of the Hamlets Act Section 77(1)(d), and the bylaws of the Hamlet of Fort Liard.

A certified copy may be obtained from the Hamlet Office during normal business hours.