



MINUTES OF SPECIAL COUNCIL MEETING
Thursday, August 12, 2021

ATTENDANCE

PRESENT

MAYOR	Cathy Kotchea
DEPUTY MAYOR	Eva Hope
COUNCILORS	Kathie Hardisty
	Colin Woehl
	Derwin Kotchea

ABSENT

COUNCILOR	Julia Capot Blanc (With Notice)
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STAFF Senior Administrative Officer	John W. McKee
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The Chairperson (Mayor) took the chair and called the meeting to order at 7:04 pm.

ADOPTION OF AGENDA

Council reviewed the meeting agenda without changes.

MOTION 2021-75

That the agenda for the special meeting of August 12, 2021, be approved as presented.

Moved:	Colin Woehl
Seconded:	Derwin Kotchea
Carried.	

DECLARATION OF INTEREST

No conflicts of interests were declared.

ADOPTION OF MINUTES

Council reviewed the minutes for the previous meeting and no changes were made.

MOTION 2021-76

That the minutes of the meeting of July 6, 2021, be approved as presented.

Moved: Derwin Kotchea
Seconded: Eva Hope
Carried.

NEW BUSINESS

CAPITAL INFRASTRUCTURE UPADE

Council reviewed the first quarter update for CPI projects.

Project	Budget	Committed	
20501	LOADER PURCHASE	325,000	312,292
30403	RECRATION COMPLEX UPGRADES	755,000	0 <i>Defer - only do kitchen and floor</i>
30407	MUNICIPAL WORKS GARAGE	1,110,000	54,951 <i>Geotech committed</i>
30408	MAINTENANCE SHOP	556,000	835,000 <i>Estimated price increase</i>
30411	WATER PLANT STAIRS	127,000	
30501	COMMUNICATIONS Sign,CBC,Workstations	67,600	45,273 <i>Sign 43,034.37, Workstations 7,424.02</i>
30404	ROAD DRAINAGE WORKS	450,000	<i>Eliminate Hay Lake Ski Hill</i>
50101	WASTE DISPOSAL SITE	100,000	<i>Defer - was going to be regional</i>
50114	STAFF HOUSE FENCE	50,000	4,824 <i>Material + Freight Labour + tank still from</i>
30511	WATER PLANT CELL REFURBISHING	1,310,000	<i>Delayed - price increase</i>
20505	SAFETY VEHICLE	50,000	<i>will be ordered - contribution</i>
30507	FIRE EQUIPMENT	50,000	<i>to be ordered</i>
30601	F250 REPLACEMENT (2023)	50,000	<i>Defer</i>
50103	HAY LAKE UPGRADE	75,000	<i>Scale Back Plans</i>
50105	CEMETARY UPGRADES	140,000	<i>Reevaluate</i>
50115	MUNICIPAL WORKS YARD FENCE & POWER	85,000	<i>Clear yard and have power installed this y m- include fence with building</i>
30411	PHOTOVOLTAIC SYSTEM	0	<i>Engineering Students UBC.</i>
		5,300,600	1,252,340

SAFETY OFFICER PROGRAM

Fort Liard's proposal for a Safety Officer Program and been accepted for a three-year pilot project. GNWT Justice will provide funding in the amount of \$309,000.00. Ads for two Safety Officers have been posted. It is exceedingly difficult for find vehicles given the current market and there are lengthy delays to have new vehicles manufactured.

FINANCIAL

CPI FUNDING

Council reviewed the MACA Agreement for Capital Infrastructure Funding for 2021/21 and agreed to all the Terms and Conditions. The allocation for the fiscal year is \$856,000 and a one-time top up allocation of \$29,000 is also included.

MOTION 2021- 78

That the Fort Liard Hamlet Council enter into an agreement with Municipal and Community Affairs for 2021/22 Capital Infrastructure Funding in the amount of \$885,000.00.

That the Hamlet agrees to all Terms and Conditions including reporting requirements as outlined in the agreement.

Moved: Kathie Hardisty
Seconded: Colin Woehl
Carried.

FINANCIAL STATEMENTS

The SAO reviewed the first quarter financial statements for council.

- Audit still not complete and overdue.
- Having to do back and restate in year 2018/19.
- Hope to have completed early next week.
- Recording of Tangible Capital Assets and Contribution Agreements a big issue.
- Asset depreciation not being properly recorded according to audit compliance
- Finally have the lease paid up to date for COVID office – was 6 months behind
- Travel Claims – remember your travel claims are not considered until you turn in all receipts even if Hamlet is paying.
- Having to make prepayments on accounts – companies more reluctant to give credit
- Solid waste liability understated.
- Hove no staff trained on "Capital Planning Tool" – MACA specific program – MACA unable to provide training and support – no staff.
- Processing of contribution agreements slow – MACA has staff issues
- Disposal of garbage costing \$9.6 more than revenue collected
- Facility rental down over previous years – facility operation costs down since COVID
- Highest expenditures in Works department – serious management issues
- Trying to catch up on maintenance of infrastructure – no systematic maintenance done for last five years – now more important than ever since capital costs so high.
- Revenue for Water/Sewage Service still sufficient to cover costs.
- Still trying to get delivery reconciliations cleared up.
- Public Infrastructure accounts now fully funded as required. MACA will not permit the investment of surplus fund.

- Training and Development fund at \$67.5 k still eligible for \$50k. – Receiving salary subsidy for Nathan for next year.
- Have been unable to recruit clerical staff.

MOTION 2021-79

That the Financial Statements for the period ending June 30, 2021, be accepted as presented and reviewed.

Moved: Eva Hope
Seconded: Kathie Hardisty
Carried.

BYLAWS

ASSET DISPOSAL BYLAW

Council gave first reading to Bylaw 302 authorizing the disposal of Motorola VHF radios that are obsolete and no longer required. These radios will be destroyed as they have been configured for Hamlet communications.

MOTION 2021-80

That Bylaw 302 "Asset Disposal" be given first reading.

Moved: Colin Woehl
Seconded: Kathie Hardisty
Carried.

Council gave second reading to Bylaw 302.

MOTION 2021-81

That Bylaw 302 "Asset Disposal" be given second reading.

Moved: Kathie Hardisty
Seconded: Derwin Kotchea
Carried.

Council gave first reading to Bylaw 303 authorizing the disposal of a Ford Fire Pumper that is 26 years old and can no longer be certified as a primary fire pumper. The vehicle will be put up for sale.

MOTION 2021-82

That Bylaw 303 "Asset Disposal" be given first reading.

Moved: Kathie Hardisy
Seconded: Derwin Kotchea
Carried.

Council gave second reading to Bylaw 303

MOTION 2021-83

That Bylaw 303 "Asset Disposal" be given second reading.

Moved: Derwin Kotchea
Seconded: Colin Woehl
Carried.

ASSET DISPOSAL BYLAW

Council gave first reading to Bylaw 304 authorizing the disposal of the 1995 Caterpillar IFT28 Tool Carrier. This equipment is twenty-six years old and expensive to maintain and no longer manufactured. The Tool Carrier will be put up for public sale

MOTION 2021-84

That Bylaw 304 "Asset Disposal" be given first reading.

Moved: Derwin Kotchea
Seconded: Eva Hope
Carried.

Council gave second reading to Bylaw 304

MOTION 2021-85

That Bylaw 304 "Asset Disposal" be given second reading.

Moved: Colin Woehl
Seconded: Kathie Hardisty
Carried.

Council gave first reading to a Bylaw authorizing the disposal of a Temco Road Sander. This sander can no longer be operated or repaired and will be scrapped.

MOTION 2021-86

That Bylaw 305 "Asset Disposal" be given first reading.

Moved: Kathie Hardisty
Seconded: Eva Hope
Carried.

Council gave second reading to Bylaw 304.

MOTION 2021-87

That Bylaw 305 "Asset Disposal" be given second reading.

Moved: Colin Woehl
Seconded: Eva Hope
Carried.

POLICIES

CALL OUT - OVERTIME

Council reviewed a policy defining employee reimbursement for a call out to provide emergency services. Required approval for a Call Out is clearly defined.

MOTION 2021-87

That Policy "Call Out – Overtime" be approved as presented.

Moved: Colin Woehl
Seconded: Eva Hope
Carried.

CORRESPONDENCE

Council reviewed and noted correspondence

Yellowknife Mayor – Reconciliation Framework and Action
ADK – Response to Hamlet Cemetery Reserve
ADK – Letter of Support – Boarder Checkpoint
ADK – Safety Officer Support
GNWT – Finance Minister – Response to Hamlet Letter
GNWT- COVID Secretariat – Boader Checkpoint/Opening
GNWT – Gender Equity – Campaign School for Women – Scheduled for august
18 and 19.
AEA- Community Energy Planning Expression of Interest
GNWT – ITI Economic Development Plan

Town of Whitby – Bullying Elimination Day

RESEARCH LICENCES

Aurora Research Institute licenses reviewed and noted.

Notification of Research 16861
Notification of Research 16873
Research Application 4964

TABLED DOCUMENTS

Fire Department June 2021-July 2021

- Noted that replacement equipment of radios on order

Recreation Report

- Nathan Wilson registered for Recreation Leadership Program starting September 2021
- GNWT – ECE providing salary subsidy
- Nathan staying in Hamlet housing paying economic rate rent – rent over 30% subsidized the NWTHC

Smoking Material Fires

Campaign School for Women

NEXT MEETING

September 16, 2021

August 23, 2021 – Meeting with GNWT – Industry Trade and Investment

AGENDA ITEMS NEXT MEETING

Support for Veterinarians Without Borders

ADJOURNMENT

MOTION 2021- 89

That the special meeting of August 12, 2021, be adjourned.

Moved: Kathie Hardisty
Seconded: Eva Hope
Carried.

The meeting adjourned at 8:17 pm.

A handwritten signature in blue ink, appearing to read "Cathy Kotchea", written over a horizontal blue line.

Cathy Kotchea
Mayor

A handwritten signature in blue ink, appearing to read "John W. McKee", written over a horizontal blue line.

John W. McKee
Senior Administrative Officer