



MINUTES OF REGULAR COUNCIL MEETING
Thursday, December 17, 2020

ATTENDANCE

PRESENT

MAYOR Hillary Deneron

COUNCILORS Julia Capot Blanc
Kathie Hardisty
Eva Hope
Colin Woehl

ABSENT

DEPUTY MAYOR Cathy Kotchea [with notice]
COUNCILOR Herbert Berreault [without notice]

STAFF Senior Administrative Officer

John W. McKee

The Chairperson (Mayor) took the chair and called the meeting to order at 7:08 pm.

ADOPTION OF AGENDA

Council approved the meeting agenda without changes.

MOTION 2020-92

That the agenda for the meeting of December 17, 2020 be approved as presented.

Moved: Colin Woehl
Seconded: Kathie Hardisty
Carried.

DECLARATION OF INTEREST

No conflicts of interests were declared.

ADOPTION OF MINUTES

Council reviewed the minutes for the previous meeting and no changes were made.

MOTION 2020-93

That the minutes of the special meeting of December 8, 2020 be approved as presented.

Moved: Kathie Hardisty
Seconded: Eva Hope
Carried.

BUSINESS ARISING FROM THE MINUTES

Vacant Lot Mapping

SAO posted a map of vacant lots that was more reflective of lots available. The NWTHC map of December 8, 2020 included lots that were unsuitable. A more reflective map can be updated as part of the Land Use Plan review.

Timber Permits – John Gonet & Timberland Wood Services

RWED responded that Timber cutting application previously submitted for council as the application had been completed incorrectly. New applications have not yet been received by council for review.

NEW BUSINESS

COUNCILLOR ATTENDANCE

Councillor Herbert Berreault has missed four regular meetings during 2020 without providing notification. Mayor Deneron had raised the issue with him, and he still failed to attend the meeting of December 17, 2020 or provide notice.

As per section 4.6 of the Council Procedure Bylaw council now considers him to have resigned.

A byelection will be held in early 2021 to fill the vacancy.

MOTION 2020-94

That Councill Herbert Berreault be deemed to have resigned as the councillor as he has missed more than three regular council meetings in calendar year 2020 without providing notice. [Section 4.6 Council Procedural Bylaw].

A byelection will be held in early 2021 to fill the vacancy.

Moved: Colin Woehl
Seconded: Kathie Hardisty
Carried.

NEW BUSINESS

MUNICIPAL SERVICE RATES

Council made the decision to provide free municipal services to Residential and Commercial customers for December 2020.

MOTION 2020- 95

That a municipal service subsidy be provided to residential and commercial customers to offset the cost of services for December 2020.

Moved: Colin Woehl
Seconded: Kathie Hardisty
Carried.

POLICIES

SOCIAL NETWORKING

A Social Networking Policy was presented to council and reviewed. The Social Networking Policy prohibits staff from using the hamlet computer system to access social networks. This policy does not prohibit staff from using social networking but restricts them from posting comments as though they were posted from the hamlet. It also provides comments about derogatory comments of other staff members. A letter to all staff will be included with their next pay cheques.

MOTION 2020-96

That the Social Networking Policy be adopted as presented.

Moved: Kathie Hardisty
Seconded: Julie Capot Blanc
Carried.

PRIVACY POLICY

A Privacy Policy was presented and reviewed by council. This policy is a statement of how personal information is protected when provided on the Hamlet website. This policy also defines Hamlet website logging practices.

MOTION 2020-97

That the Privacy Policy be adopted as presented.

Moved: Kathie Hardisty
Seconded: Julie Capot Blanc
Carried.

BYLAWS

MUNICIPAL SERVICE RATES BYLAW

Bylaw 287 Municipal Services Rates was presented in writing and given third and final reading. This Bylaw includes new rates for customers receiving services outside the municipal service area effective January 1, 2021.

MOTION 2020-98

That Bylaw 287 "Municipal Service Rates" receive third and final reading.

Moved: Colin Woehl
Seconded: Eva Hope
Carried.

MUNICIPAL SERVICE STANDARDS BYLAW

Bylaw 288 Municipal Service Standards was presented in writing and given third and final reading. This bylaw sets standards for customer facilities prior to receiving municipal services.

MOTION 2020-99

That Bylaw 288 "Municipal Service Standards" receive third and final reading.

Moved: Eva Hope
Seconded: Colin Woehl
Carried.

FACILITY RENTAL RATES BYLAW

Bylaw 289 was presented to council in writing and given third and final reading. This bylaw increases rents for municipal facilities and stipulates COVID restrictions.

MOTION 2020-100

That Bylaw 289 "Facility Rental Rates" receive third and final reading.

Moved: Kathie Hardisty
Seconded: Eva Hope
Carried.

COUCIL PROCEEDURES BYLAW

Bylaw 102 Council Procedures Bylaw was reviewed and given first reading. This bylaw allows for electronic participation at meetings and sets conditions of participation by both the public and council members.

MOTION 2020-101

That Bylaw 293 "Council Procedures Bylaw" receive first reading.

Moved: Colin Woehl
Seconded: Kathie Hardisty
Carried.

Bylaw 293 Council Procedures was given second reading.

MOTION 2020-102

That Bylaw 293 "Council Procedures Bylaw" receive second reading.

Moved: Colin Woehl
Seconded: Kathie Hardisty
Carried.

COUCIL INDEMNITY BYLAW

Bylaw 290 Council Indemnity Bylaw was reviewed and given first reading. This bylaw provides for councilor honorarium for participation in electronic meetings.

MOTION 2020-103

That Bylaw 290 "Council Indemnity Bylaw" receive first reading.

Moved: Kathie Hardisty
Seconded: Colin Woehl
Carried.

Bylaw 290 Council Procedures was given second reading.

MOTION 2020-104

That Bylaw 290 "Council Indemnity Bylaw" receive second reading.

Moved: Eva Hope
Seconded: Kathie Hardisty
Carried.

FINANCIAL ADMINISTRATION BYLAW

Council reviewed a bylaw to provide for financial administration of the Hamlet. The audit for the period ending March 31, 2020 revealed a lack of proper financial procedures and

controls and noncompliance with Generally Accepted Accounting Practices and MACA requirements.

A new Financial Procedures Manual has been prepared outlining all financial procedures and controls that must be adhered to. They are specific. Staff are now ensuring that all procedures are implemented.

The Financial Administration Bylaw covers the maintenance of fund, investments, budgets, service charges and collections, credit cards, donations, and other areas of Hamlet financial administration. This bylaw was given first reading.

Noted that new audit standards have been delayed by a year.

MOTION 2020-105

That Bylaw 291 "Financial Administration" receive first reading.

Moved: Kathie Hardisty
Seconded: Julia Capot Blanc
Carried.

PROCUREMENT BYLAW

Council reviewed a new Procurement Bylaw. Procurement was being done on an individual basis and MACA had identified the need for council to pass a procurement bylaw. The bylaw which covers all aspects of the procurement of goods and services by the Hamlet was given first reading.

MOTION 2020-106

That Bylaw 292 "Procurement" receive first reading.

Moved: Colin Woehl
Seconded: Eva Hope
Carried.

TABLED DOCUMENTS

WSSC – Inspection Report – noted that stairs will have to erected at the water plant, so drivers do not have climb on top of the truck.

Fire Chief Report – November

RCMP – November – new commanding officer notes – SAO to invite to next meeting

CORRESPONDENCE

Council reviewed correspondence

GNWT - Federal Rapid Housing Initiative
Healthy Horizon Fund – Funding

NWTAC – Resolution Call
Northern – COVID 19 Information

DISCUSSION

Need to provide recreation activities for the youth during the Christmas break. The ice is in and can be used for public skates. The hall can be used if COVID restrictions are followed.

NEXT MEETINGS

Agenda Items -

Land Use Plan
Zoning Bylaw
Land Administration Bylaw
Finance Administration Bylaw
Procurement Bylaw
Budget
Capital Plan
Byelection

Next regular meeting January 21, 2020

ADJOURNMENT

MOTION 2020-107

That the meeting of December 17, 2020 be adjourned.

Moved: Kathie Hardisty
Seconded: Colin Woehl
Carried.

The meeting adjourned at 8:44 pm.



Hillary Deneron
Mayor



John W. McKee
Senior Administrative Officer