



MINUTES OF REGULAR COUNCIL MEETING
Thursday, November 21, 2019

ATTENDANCE

PRESENT

MAYOR	Genevieve McLeod
DEPUTY MAYOR	Cathy Kotchea
COUNCILORS	Herbert Berreault
	Julie Capot Blanc
	Mike Gonet

ABSENT

COUNCILORS	Irene McLeod [without notice]
	Morris McLeod [without notice]

STAFF Senior Administrative Officer John W. McKee

The Chairperson (Mayor) took the chair and called the meeting to order at 7:06 pm.

ADOPTION OF AGENDA

Council approved the meeting agenda and made no changes.

MOTION 2019- 83

That the agenda for the meeting of November 21, 2019 be accepted as presented.

Moved: Mike Gonet
Seconded: Herbert Berreault
Carried.

DECLARATION OF INTEREST

No conflicts of interests were declared.

ADOPTION OF MINUTES

Council reviewed the minutes for the previous meeting and no changes were made.

MOTION 2019-84

That the minutes of the meeting of October 17, 2019 be accepted as presented.

Moved: Mike Gonet
Seconded: Cathy Kotchea
Carried.

BUSINESS ARISING FROM THE MINUTES

SEWAGE LAGOON DECANTING

The S.A.O. provided an update on the Hamlet's new Water License – after a review of comments by Government agencies and a request by the Hamlet it was agreed that the decanting standards were overly stringent and new standards will be included in the Hamlet's water license. The Hamlet will now be able to easily comply with conditions of decanting. The new license should be issued shortly, and it is expected to be for twelve years.

NEW BUSINESS

CEMETERY EXPANSION

Council viewed a power point presentation on three options for the expansion of the community cemetery. After the review and discussion Option 3 was selected. This will increase the area by 28,000 m² and meet the community needs until 2362. The Hamlet will now apply for a land lease, develop specific plans, and schedule construction summer 2020.

MOTION 2019- 85

That that cemetery option 3 be approved, a land lease obtained, and construction scheduled for summer 2020.

Moved: Mike Gonet
Seconded: Cathy Kotchea
Carried.

FUEL TANK PROJECT

The Environment and Climate Change Canada's (ECCC) storage tank system (STS) inspection on the properties owned by the Hamlet of Liard in Fort Liard, NT conducted on 14 August 2019 under the Storage Tank Systems for Petroleum Products and Allied Petroleum Products Regulations (STSR) noted several deficient that will need to be rectified immediately as tanks cannot be filled until compliance with regulations. The Hamlet will issue a contract for completion of this work. Cost is estimated at fifty thousand [\$50,000] dollars.

NWTAC AGM 2020

The next AGM is scheduled for March 2020. AS hotel rooms are at a premium two rooms will be reserved in the name of Julie Capot Blanc and Cathy Kotchea. Changes can be made once the new council is sworn in.

FINANCIAL

AUDITED STATEMENTS 2018-2019

Statements for the period ending March 31, 2019 have be completed. Council reviewed the completed audit report. This audit is qualified for two reasons –

- The Hamlet does not have an inventory system for small items such as truck parts and office supplies.
- The Hamlet did not give a cost estimate for the closure of the dump site.

MOTION 2019-86

That the audited annual financial report for the period ending March 31, 2019 be accepted as presented.

Moved: Mike Gonet
Seconded: Herbert Berreault
Carried.

QUARTERLY OPERATIONS STATEMENTS

The SAO presented a review the operations financial statement for period ending September 30, 2019. It was noted that the previous administration had not analyzed financial operations and that costings to various departments needed review.

MOTION 2019-87

That the quarterly financial report for the period ending September 30, 2019 be accepted as presented.

Moved: Mike Gonet
Seconded: Herbert Berreault
Carried.

REVIEW OF CAPITAL PROJECTS

The SAO reviewed the status of capital infrastructure projects to date. Several projects had not been completed or partially completed. Council will need to review their capital infrastructure plans and projects in the new year.



MOTION 2019 -88

That the capital project report be accepted as presented.
That projects deferred, delayed, or cancelled be reviewed during the 2020/21 capital planning process.

Moved: Mike Gonet
Seconded: Julie Capot Blanc
Carried.

BYLAWS

BYLAW UPDATE

Number	Name	Effective
248		No bylaw on file
249	Assets Disposal Sewage Truck	Draft
250	Asset Disposal Service Truck	Draft
251	Zoning Amendment	February 9, 2017 - not signed
252	Civic Holiday	March 3, 2017
253		No bylaw on file
254	Temporary Borrowing Bylaw	May 19, 2017
255	Council Indemnity	Draft
256	Business Bylaw	Draft
257	Temporary Borrowing Bylaw	April 12, 2018 - not signed
258		No bylaw on file
259		No bylaw on file
260		No bylaw on file
261	Community Plan Bylaw	1st & 2nd reading plus public meeting
262	Zoning Bylaw	1st reading
263	Civic Address Bylaw	1st reading
264	Smoking Bylaw	February 18, 2019 - no bylaw on file
265		No bylaw on file
266	Fire Protection Bylaw	April 17, 2019
267		No bylaw on file
268	Council Term Extension Bylaw	No bylaw on file

271 LAND LEASE – Cemetery

The Hamlet is required to obtain a land lease for the cemetery including the expansion area. Annual cost of the lease is eight hundred and fifty [\$850.00] dollars. Bylaw 271 was given first reading.

MOTION 2019-89

That Bylaw 271 – Land Lease – Cemetery be given first reading.

Moved: Mike Gonet
Seconded: Herbert Berreault
Carried.

Bylaw 271 was given second reading.

MOTION 2019-90

That Bylaw 271 – Land Lease – Cemetery be given second reading.

Moved: Mike Gonet
Seconded: Cathy Kotchea
Carried.

272 LAND LEASE – Works Yard

The Hamlet is required to obtain a land lease for the works yard lot 319. Annual cost of the lease is eight hundred and fifty [\$850.00] dollars. Bylaw 272 was given first reading.

MOTION 2019-91

That Bylaw 272 – Land Lease – Works Yard Lot 319 be given first reading.

Moved: Cathy Kotchea
Seconded: Julie Capot Blanc
Carried.

Bylaw 272 was given second reading.

MOTION 2019-92

That Bylaw 272 – Land Lease – works yard lot 319 be given second reading.

Moved: Mike Gonet
Seconded: Herbert Berreault
Carried.



273 FIRE PUMPER PURCHASE

The Hamlets fire truck is now twenty- five years old and can no longer be certified and needs replacement at a cost of four hundred and twenty-eight thousand four hundred [\$428,400.00] dollars. Estimated delivery date is ten months. Bylaw 273 was given first reading.

MOTION 2019-93

That Bylaw 273 – Fire Truck Purchase be given first reading.

Moved: Cathy Kotchea
Seconded: Mike Gonet
Carried.

Bylaw 273 was given second reading.

MOTION 2019-94

That Bylaw 273 – Fire Truck Purchase be given second reading.

Moved: Mike Gonet
Seconded: Herbert Berreault
Carried.

274 FIRE CHIEF APPOINTMENT

This bylaw appoints Evelyn Wilson; a hamlet employee, as part time Fire Chief. She has previous experience as Fire Chief in Aklavik, is a member of the NWTFCFA, and has appropriate certification. Bylaw 274 was given first reading

MOTION 2019-95

That Bylaw 274 – Fire Chief appointment be given first reading.

Moved: Mike Gonet
Seconded: Cathy Kotchea
Carried.

Bylaw 274 was given second reading.

MOTION 2019-96

That Bylaw 274 – Fire Chief appointment be given second reading.

Moved: Cathy Kotchea
Seconded: Mike Gonet
Carried.



275 ROAD CLOSURE

A small section of road adjacent to LTO 2159 does not meet construction standards and is in the floodway. This road has been blocked to traffic and will now be closed. Bylaw 274 was given first reading

MOTION 2019-98

That Bylaw 275 –Road Closure be given first reading.

Moved: Mike Gonet
Seconded: Herbert Berreault
Carried.

Bylaw 275 was given second reading.

MOTION 2019-97

That Bylaw 275 –Road Closure be given second reading.

Moved: Cathy Kotchea
Seconded: Mike Gonet
Carried.

HIRING A SENIOR ADMINISTRATIVE OFFICER

MOTION 2019-99

That the meeting of November 21, 2019 moves in camera at 7:07 pm to discuss the hiring of a Senior Administrative Officer.

Moved: Herbert Berreault
Seconded: Mike Gonet
Carried.

MOTION 2019-99

That the meeting of November 21, 2019 resume in public at 7:20 pm to discuss the hiring of a Senior Administrative Officer.

Moved: Mike Gonet
Seconded: Herbert Berreault
Carried.

The hiring process will be deferred to the new council.



CORRESPONDENCE

Correspondence presented was reviewed and noted:

ADK – re Zoning Bylaw
NWT Infrastructure – Community Access Program
NWTAC – Community Builder Awards
NWTAC – Healthy Communities
MACA – Good Governance Workshops

Research Licences - Application 4655
Application 4661

REPORTS

NWTAC Media Briefs
RCMP Monthly Report

NEXT MEETINGS

Special – November 26, 2019 [noon]
MLA – November 27, 2019
January 2, 2020 Swearing In and Appointment of Deputy Mayor

ADJOURNMENT

MOTION 2019- 01

That the meeting of November 21, 2019 be adjourned.

Moved: Herbert Berreault
Seconded: Mike Gonet
Carried.

The meeting adjourned at 7:50 pm.



Cathy Kotchea
D/Mayor



John W. McKee
Senior Administrative Officer

Minutes approved at council meeting held: November 26, 2019