



**MINUTES OF SPECIAL COUNCIL MEETING**  
**Thursday, September 1, 2022**

**ATTENDANCE**

**PRESENT**

MAYOR	Genevieve McLeod
DEPUTY MAYOR	Eva Hope
COUNCILORS	Hillary Deneron
	Barbara McLeod

**ABSENT**

COUNCILOR	Julia Capot Blanc	[without notice]
	Derwin Kotchea	[without notice]
	Greg Wilson	[with notice]

STAFF Senior Administrative Officer      John W. McKee

The Chairperson (Mayor) took the chair and called the meeting to order at 7: 12 pm.

**ADOPTION OF AGENDA**

Council approved the meeting agenda without changes.

**MOTION 2022-45**

That the agenda for the meeting of September 1, 2022, be approved as presented.

Moved:            Barbara McLeod  
 Seconded:        Eva Hope  
 Carried.

**DECLARATION OF INTEREST**

No conflicts of interest were declared.

**ADOPTION OF MINUTES**

Council reviewed the minutes of the previous meeting, and no changes were made.

**MOTION 2022- 46**

That the meeting minutes of June 21, 2021, be approved as presented.

Moved: Hillary Deneron  
Seconded: Eva Hope  
Carried.

**Follow-up from MLA – Concerns Raised at Community Meetings**

Responses on all issues raised. The council is still concerned with a morgue in a flood area.

Outstanding – issues related to Housing Association – MLA following up with Minister.

**NEW BUSINESS**

**Water Treatment Operations**

The SAO reviewed the responsibilities of the local government for safe, clean water and the fact that the council is accountable for water treatment and distribution facilities and to ensure that the requirements are met. Included were the supervisory responsibilities of the Lead Water Plant Operator and statements of the essential work that must be compiled.

Council reviewed a revised Job Description for a Water Plant Operator 1, which was approved as presented.

**MOTION 2022 - 47**

That the Job Description for a Water Plant Operator 1 is approved as presented.

Moved: Eva Hope  
Seconded: Barbara McLeod  
Carried.

**Wage Review**

Council was presented with a new organizational chart and wage scale. The wage scale had minor adjustments—six levels of two percent increments for each position.

Costs for two possible wage increases were presented for consideration—one at 2% and one at 1.5%. Wage increases are generally considered for January of the new year, but the SAO recommended that the increase for 2023 be implemented on December 23, 2022, which is the last payday in 2022.

This agenda item was tabled until the next meeting.

## **FINANCIAL**

### **Financial Reports**

Council was presented with the "Draft" Financial Statements for the period ending March 31, 2022. The SAO briefed the council on the progress to date. A comprehensive review was tabled until the next meeting.

The Operational Financial Statements for the period ending June 30, 2022, were presented to the council. A review was tabled to the next meeting.

The SAO advised the council that a proposal calling for an auditor for 2022/23 will be necessary, drafted, and advertised shortly.

### **Capital Project Updates**

The SAO briefed the council on the status of capital projects.

Fire-Water Truck Retrofit – complete  
Loader Tires for Dump – on order  
Sewage Vacuum Truck Purchase - complete  
Water Plant Stairs – stairs on site – erecting next year  
Fire Site Equipment – complete  
Birch Street Upgrades – plan nearing completion – construction next year  
Recreation Upgrades – materials on site – erecting next year  
Powerline Construction – line complete – waiting for delivery of transformer.  
Chipseal of Hamlet streets – scheduled for next August in conjunction with highway 7 sealing.

The construction of a two-bay garage/shop is now unaffordable. The council received a briefing note for purchasing a 12' x 60' modular unit this year and further investigating erecting a "shelter" for the heavy mobile equipment.

Two quotes were received for the modular unit, and the quote from ATCO Structures was accepted for a delivered price of \$138,130.00. Delivery in the next month.

### **Water Plant Upgrades**

Council was presented with a summary and costs for the fifteen-year water plant upgrades/retrofits for review.

- Water Softener Upgrade/Replacement
- UV Treatment systems Replacements
- Recalibration of Meters
- Greensand Filter Material Replacement

**MOTION 2022 - 48**

That the Hamlet purchases a 12ft x 60 ft modular structure from ATCO Structures for a delivered price of \$138,130.00

Moved: Eva Hope  
Seconded: Barbara McLeod  
Carried.

**Infrastructure Sustainability Planning**

The SAO emphasized developing a plan for infrastructure upgrades and replacement. A start of the draft plan was reviewed, and explanations were provided. Loss Control Consultants will be assessing infrastructure in October and providing funds that will be required. This data will be used to complete the development of a plan.

**BYLAWS**

**Business Licence Bylaw**

Council reviewed a new Business Bylaw 318. This bylaw simplifies procedures and provides for issuing licensees on a calendar year. The bylaw was given first reading.

**MOTION 2022- 49**

That Bylaw 318 Business Licence Bylaw receives its first reading.

Moved: Eva Hope  
Seconded: Hillary Deneron  
Carried.

Bylaw 318 Business Licence Bylaw was given second reading.

**MOTION 2022- 50**

That Bylaw 318 Business Licence Bylaw receives its first reading.

Moved: Hillary Deneron  
Seconded: Eva Hope  
Carried.

**Employment Bylaw - Amendment**

Bylaw 318 Employment Bylaw - Amendment was given first reading. This bylaw is a rewrite of Bylaw 315 and provides for a holiday – National Day of Truth and Reconciliation.

**MOTION 2022- 51**

That Bylaw 319 Employment Bylaw Amendment receives its first reading.

Moved: Hillary Deneron  
Seconded: Eva Hope  
Carried.

Bylaw 319 – Employment Bylaw Amendment was given second reading

**MOTION 2022- 52**

That Bylaw 319 Employment Bylaw Amendment receives its second reading.

Moved: Barbara McLeod  
Seconded: Hillary Deneron  
Carried.

**LIQUOR REGULATIONS AND PLEBISCITES**

At the request of the council, the following information was provided to the Council for review –  
Liquor Regulations in the NWT  
Holding a Plebiscite  
Applicable Legislation

**TABLED DOCUMENTS**

Fire Chief Report  
Aurora College Quarterly Report  
Safety Report

**CORRESPONDENCE**

Council reviewed correspondence  
Justice – Missing Persons Legislation  
ENR – Renewal of Health Land – Healthy People  
Tlicho Housing Information

**NEXT MEETING**

Council meeting date for September is to be confirmed.

September 7, 2022 – Meeting with MLA and Minister of Education Culture and Employment and Justice. Time to be confirmed. Joint with ADK.

**ADJOURNMENT**

**MOTION 2022- 52**

That the special meeting of September 1, 2022, be adjourned.

Moved: Hillary Deneron  
Seconded: Eva Hope  
Carried.

The meeting adjourned at 8:50 pm.

  
Genevieve McLeod  
Mayor  
John W. McKee  
Senior Administrative Officer