



HAMLET OF FORT LIARD
COMMUNITY SAFETY DEPARTMENT
COMMUNITY SAFETY OFFICER PILOT PROJECT
FISCAL YEAR-END REPORT

2022-2023

PW-5
For Citizens
in Need of
**SAFETY &
SECURITY
SUPPORT**



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Councils Strategic Vision Statement

“The Hamlet of Fort Liard is a progressive, healthy, and safe community that balances municipal services and programs to provide opportunities to the community while respecting the traditions and culture of its residents. We are leaders in fostering social integrity, economic development, and environmental sustainability.”

Councils Mission Statement

“Council and staff of the Hamlet of Fort Liard are committed to sustaining our community’s culture while ensuring a strong future for all our citizens through quality leadership, accountable government, sound fiscal management, strong partnerships and delivery of the quality programs and services and by providing core infrastructure.”

Community Safety Statement

“A progressive community free of crime and guided by the values and principals of Dene Laws where residents feel they are valued, treated fairly, and are listened to and understand they have a role to play in promoting safety, preventing crime and social disorder.”

Objectives

Accomplish an enhanced sense of safety and well-being in a culturally appropriate manner respectful of all community members.

Promote crime prevention, safety, and wellness in the community.

Provide suitable responses to noncriminal issues in the community.

Provide help to vulnerable members of the community.

Contribute to the implementation of community safety projects and council initiatives.

Build and promote a healthy relationship with the RCMP.

Liaison with agencies that can provide wellness services to the community.

Engage with the community to identify emerging needs and identify opportunities to respond to those needs through programs and services offered.

Identify risks to resident wellness and safety and develop mitigation plans.

Provide check-ins with community members working evenings, weekends, or holidays.

Develop Community Safety Officers that are recognized as professionals with a level of training and responsibilities that promote safety, security, and support.

PARTNERSHIPS

Partnerships are a significant way to be visible in the Community, connect with the residents and answer questions about the *Community Safety Officer Pilot Project*.

As the development of this Program continues, CSOs plan to become more involved with other justice professionals, especially with the RCMP. Crime Prevention Projects that promote community safety through environmental design, education, community watch programs, and signage will be initiated. Preventing crime means effectively connecting with the community and effectively responding to social disorder.

- **CSOs** partnered with the Acho Dene Koe First Nation on many events to provide visibility to deter crime and promote a safe environment to all attending.
- **CSOs** partnered with the Hamlet's Recreation Department to assist with cross-country skiing at the Echo Dene School in March. We also volunteered with the Recreation Department on events such as Canada Day.
- **CSOs** collaborated with the Volunteer Fire Department through events such as Fire Prevention Week, responding to Fire Calls to provide scene security/crowd and traffic control; we also attended other events put on by the Fire Department, ADK and the Hamlet, such as 'Skate with Santa' and the 'Christmas Parade.'
- **CSOs** worked with Environment and Climate Change Officers in response to wildlife concerns within the community.
- **CSOs** assisted the RCMP with a preliminary search for a missing individual in the month of June. We also assisted the RCMP with multiple dog concern incidents.
- CSOs worked with MADD Canada to promote their campaign against impaired driving.

COMMUNITY SAFETY/CRIME PREVENTION INITIATIVES

Elders Signage Program

An Elder Safety Signage Program was developed and implemented.

This is a simple numbering system for service providers to identify vulnerable elders more easily within the community in emergency and non-emergency situations. A list containing the physical address of the dwelling, household members, contact numbers, health problems/disabilities, and first language.

The goal is to make our elders feel safe and to deter crime targeted at vulnerable elders.

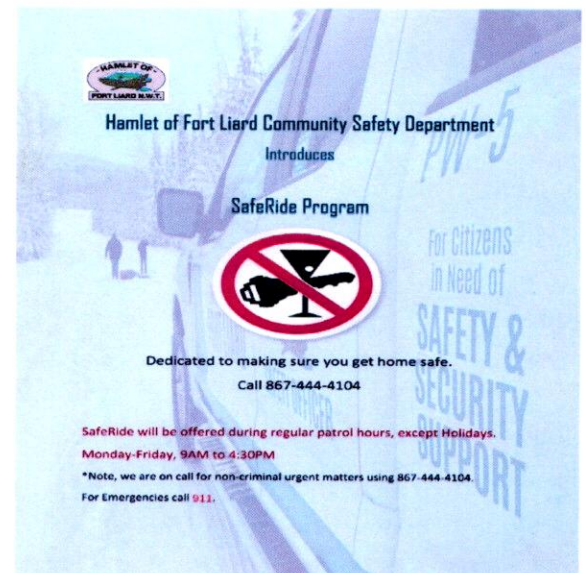


Safe Ride Program

A Safe Ride Program was introduced due to the extreme cold temperatures. This program is provided but not advertised.

The Program offers transportation to those who feel unsafe walking under certain conditions, those susceptible to the cold, or those who are heavily intoxicated and having difficulty making it home. Detailed records of each trip are made.

Currently, the Program is only offered during standard working hours but will be expanded as staffing permits.



FLOOD PREPARATION

Fort Liard is prone to flooding during the ice breakup and spring high waters. This year Information packages on planning for natural emergencies and details of the Fort Liard Emergency Response Plan were prepared and distributed. A door-to-door initiative was made to inform those in flood-prone areas to plan and prepare.

A display of spring breakup information was used at community events to promote awareness of preparing for emergencies, specifically flooding.



ANNUAL STATISTICS

STATISTICS ON INCIDENTS CSO'S HAVE RESPONDED TO OR REPORTED												
Incident Type	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
CALLS FOR SERVICE	2	2	3	4	2	1	5	0	17	13	7	12
FALSE/NON-URGENT CALLS	0	0	0	0	0	0	2	0	0	0	0	6
INCIDENTS RESPONDED TO WHILE ON PATROL	1	5	0	3	2	1	3	3	11	14	6	3
ASSISTING ANOTHER AGENCY	0	1	3	3	2	1	2	1	1	1	0	2
CRIMINAL INCIDENTS REPORTED TO RCMP	0	0	0	0	0	0	0	0	0	0	3	0
<hr/>												
SOCIAL DISORDER INCIDENTS (Intoxicated Persons, Mental Health Crisis's, etc.)	1	2	0	0	1	0	0	0	1	0	1	0
SAFERIDE'S	0	2	0	0	0	1	2	3	18	17	7	4
MINOR DISTURBANCES (Noise Complaints, Fights, Person(s) Unconscious in Public, etc.)	0	1	0	0	1	0	0	0	3	1	3	0
PUBLIC ASSISTANCE (Welfare Checks, Elder Assistance, Stuck Motor Vehicle, Transport to Health Centre, Missing Persons, Safety Concerns, Escaped Pets/Livestock, etc.)	1	1	2	4	0	1	0	0	4	4	2	1
EDUCATION (ATV/Snowmobile Safety, Littering, etc.)	1	0	0	0	0	0	1	0	0	0	0	0
OTHER (Fires, Problem Wildlife, MVA's, Vehicle Blocking Roadway, Dog Concern, etc.)	0	0	1	3	2	0	3	1	2	5	0	1
TOTALS	3	7	3	7	4	2	6	4	28	27	13	6
TOTAL NUMBER OF INCIDENTS RESPONDED TO.												<u>110</u>
TOTAL NUMBER OF CALLS FOR SERVICE.												<u>68</u>
TOTAL NUMBER OF INCIDENTS ENCOUNTERED WHILE ON PATROL.												<u>52</u>
TOTAL NUMBER OF INCIDENTS REPORTED TO ANOTHER AGENCY. (FIRE DEPT, RCMP, ENR)												<u>3</u>
TOTAL NUMBER OF TIMES ASSISTING ANOTHER AGENCY. (FIRE DEPT., RCMP, ENR, etc.)												<u>17</u>

APPROXIMATE TOTAL NUMBER OF KILOMETRES(KM'S) PATROLLED												
MONTH	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
KM'S PATROLLED MONTHLY	1008.2	1019.2	399.2	673	934.9	449.1	911.9	1937.7	2148.2	3091.6	1488.4	1506.6
APPROXIMATE TOTAL KM'S PATROLLED FOR THE YR												<u>15,568</u> <u>km's</u>

FINANCIAL STATEMENT

HAMLET OF FORT LIARD
COMMUNITY SAFETY PROGRAM
FINANCIAL REPORT FOR THE PERIOD ENDING MARCH 31, 2023

152013-00260	FUNDING	171,500.00
TOTAL FUNDING		171,500.00
261100-002600	WAGES	103,850.64
261200-002600	EMPLOYMENT INSURANCE/CPP	453.11
261400-002600	NEBS INSURANCE	1,145.98
261500-002600	NEBS PENSION	3,242.76
261600-002600	WORKER'S COMPENSATION	2,395.64
261700-002600	EMPLOYEE LEAVE	7,090.44
261800-002600	NORTHERN ALLOWANCE	7,962.72
261900-002600	SAFETY PROGRAM WAGES AND BENEFITS	26,117.02
261907-002600	(Less) REIMBURSEMENT TRAVEL & TRAINING	-2,477.74
261993-002600	STAFF TRAVEL	1,783.84
261995-002600	STAFF TRAINING	1,368.42
261999-002600	CLOTHING ALLOWANCE (Annual)	900.00
262200-002600	PROFESSIONAL SERVICES -	25.00
262201-002600	PROFESSIONAL SERVICES - Audit Financial	1,000.00
263701-002600	SATELLITE RADIO COMMUNICATION	542.55
265101-002600	MAINTENANCE - Safety Officer Vehicle	9,263.57
265201-002600	FUEL - Safety Officer Vehicle	5,493.41
265301-002600	INSURANCE - Safety Officer Vehicle	515.00
266100-002600	MATERIALS AND SUPPLIES	872.44
266300-002600	SAFETY SUPPLIES	3,761.23
266602-002600	STAFF UNIFORMS	833.16
269909-002600	MISCELLANEOUS	42.79
TOTAL EXPENSES		176,181.98
SURPLUS/DEFICIT		(4,681.98)

TRAINING INITIATIVES

To achieve the goal of a Community Safety Officer being recognized as a professional, the following training was completed and ongoing training initiatives were identified.

Training Completed

The Community Safety Officers were trained in a 10-day customized “Solution Orientated Situation Management” training syllabus focusing on:

- De-Escalation
- Crisis/Mental Health Intervention
- Trauma-Informed Practices
- Fundamentals of Daily Operation

CSOs attended the Community Justice Training Symposium in February 2023, which took place in Yellowknife.

CSOs completed a 3-day training session on Rural Crime Prevention and Community Safety Planning through Canadian Municipal Network on Crime Prevention.

Ongoing Training Initiatives

- Mental Health First, Northern Peoples Edition
- ASIST, Applied Suicide Intervention Skills Training
- Self-Defence/Officer Safety
- Critical Incident Stress Management
- Emergency Management
- De-Escalation Training
- Crime Prevention and Community Safety Planning

COMMUNITY ENGAGEMENT

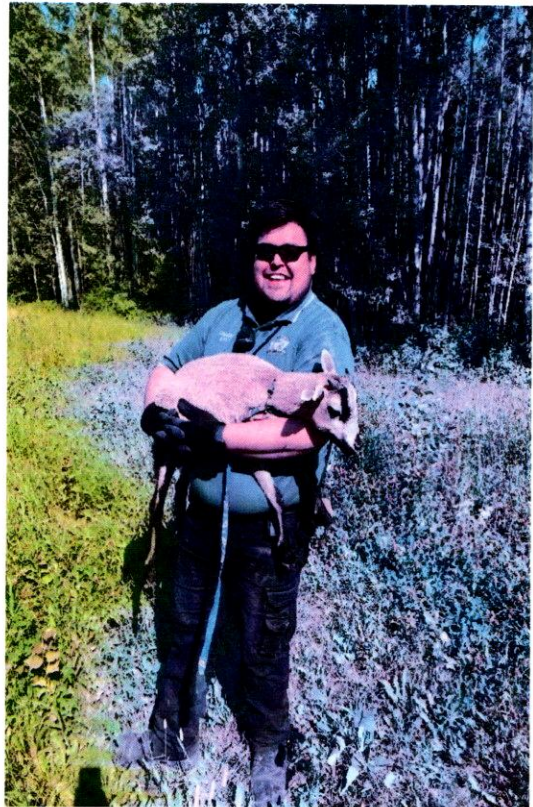
To make the Community Safety Program a working partnership with the community residents. Engagements would include:

- Community Safety Forum
 - Do you feel safe in the Community?
 - What does safety mean to you?
 - What still needs to be done to make you feel safe?
 - How to prevent crime in the community?

- Youth Engagement
 - To understand what Community Safety means to them.

2022/2023 Fiscal Year in Pictures

Lead CSO Dylan Steeves with escaped Goat.....



CSO vehicle on scene of the flooded roadway.....

Flooded Valley Main Street with CSO vehicle on the opposite side.

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CSOs on the scene of a reported vehicle stuck.



CSO's on scene of Fire Call, providing traffic/crowd control.



CSOs alongside RCMP during an Impaired Driving Information Check Stop during National Impaired Driving Prevention Week. CSOs handed out flyers and delivered Stats on Impaired Driving.



An unclaimed pup with a broken paw was rescued and turned into North Paw Animal Rescue for proper care.

Cross Country Skiing with students at Echo Dene School.



Bylaw 312 – COMMUNITY SAFETY DEPARTMENT

A Bylaw of the Hamlet of Fort Liard in the Northwest Territories to establish and provide for the operation of a Community Safety Department for the Hamlet pursuant to provisions of the Hamlet Act, R.S.N.W.T., 2003, c.22, s3, s72 and s74.

WHEREAS, the Hamlet of Fort Liard has the responsibility for the safety, protection, and welfare of the people of the community;

WHEREAS, the Hamlet of Fort Liard has the authority to make bylaws respecting the safety, health and welfare of people and the protection of people and property within its boundaries;

WHEREAS the Hamlet of Fort Liard deems it essential to establish a Community Safety Department to professionally undertake the preventative and proactive responsibilities required to deliver public safety standards in the community.

NOW, THEREFORE, THE COUNCIL OF THE HAMLET OF FORT LIARD, at a duly constituted meeting, enacts as follows:

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SHORT TITLE

1. This Bylaw may be cited as the "**Community Safety Department Bylaw.**"

INTERPRETATION

2. In this Bylaw:

"Department" means the Department of Public Safety of the Hamlet of Fort Liard;

- “Emergency” means an unexpected situation that requires prompt action to protect human life and property;
- “Hamlet” means the Hamlet of Fort Liard in the Northwest Territories;
- “Officer” means a person hired as a Community Safety Officer;
- “SAO” means the Senior Administrative Officer of the Hamlet; and,
- “Council” means the elected council of the Hamlet of Fort Liard.

CREATION OF DEPARTMENT

3. A Community Safety Department for the Hamlet of Fort Liard shall be established and be comprised of Senior Safety Officer and other department personnel as approved by Council.

DEPARTMENT RESPONSIBILITIES AND SERVICES

4. Accomplishing an enhanced sense of safety and well-being in a culturally appropriate manner respectful of all community members.
5. Promote crime prevention, safety, and wellness in the community.
6. Providing suitable responses to noncriminal issues in the community.
7. Providing help to vulnerable members of the community.
8. Contribute to the implementation of community safety projects and council initiatives.
9. Build and promote a healthy relationship with the RCMP.
10. Liaison with agencies that can provide wellness services to the community.
11. Engage with the community to identify emerging needs and identify opportunities to respond to those needs through programs and services offered.
12. Identify risks to resident wellness and safety and develop mitigation plans.
13. Provide check-ins with community members working evenings, weekends, or holidays.

OFFICER RESPONSIBILITIES

14. Maintain a Vulnerable Sector Check for the duration of employment. Verification will be required upon request by the employer.
15. Adhere to the Code of Conduct for a CSO and Hamlet Policies.
16. Perform duties as outlined in the CSO Job Description.
17. Enhance and maintain an expected level of competence, knowledge, and expertise and be current on current knowledge and standards that will benefit your duties' performance.
18. Maintain an NWT Driver's Licence. A Driver Abstract will be required upon request by the employer.
19. Lead a healthy lifestyle and respect the community.

JURISDICTION

20. Officers will perform their duties within the municipal boundaries of the Hamlet of Fort Liard.

LIMITATIONS

21. Officers will and cannot respond to criminal offences.
22. Officers will not be substitutes when a crime is committed.
23. Officers are not peace officers.

ADMINISTRATION AND MANAGEMENT

24. Council shall determine the types and level of service to be provided by the Department and the number of personnel and equipment necessary to provide an adequate public safety service to protect life and property.
25. Council shall not control or interfere with the Department's day-to-day operations.
26. The Senior Safety Officer shall be responsible for all administrative and operational matters and report directly to the SAO.

INTERPRETATION

27. This bylaw shall not be interpreted to contradict or violate any statute or regulation of the Northwest Territories.

SEVERABILITY

28. Each section of this bylaw shall remain separate, independent of, and severable from all and any other paragraphs except where otherwise indicated by the context of this bylaw. The decision or declaration that one or more of the paragraphs is invalid shall not affect the remaining paragraphs of this bylaw.

EFFECTIVE DATE

29. This Bylaw is effective upon the third and final reading.

READ the First time this 17th day of March 2022.

READ a second time this 17th day of March 2022.

READ a Third time and finally passed this 3rd day of May 2022.