



MINUTES OF REGULAR COUNCIL MEETING
Thursday, September 16, 2021

ATTENDANCE

PRESENT

MAYOR	Cathy Kotchea
DEPUTY MAYOR	Eva Hope
COUNCILORS	Julia Capot Blanc
	Colin Woehl
	Derwin Kotchea

ABSENT

COUNCILOR	Kathie Hardisty – with notice
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STAFF Senior Administrative Officer	John W. McKee
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The Chairperson (Mayor) took the chair and called the meeting to order at 7:08pm.

ADOPTION OF AGENDA

Council reviewed the meeting agenda and added item – Ski Hill clearing

MOTION 2021- 90

That the agenda for the meeting of September 16, 2021, be approved as amended.

Moved:	Colin Woehl
Seconded:	Derwin Kotchea
Carried.	

DECLARATION OF INTEREST

No conflicts of interests were declared.

ADOPTION OF MINUTES

Council reviewed the minutes for the previous meeting and no changes were made.

MOTION 2021- 91

That the minutes of the meeting of the special meeting August 15, 2021, be approved as presented.

Moved:	Colin Woehl
Seconded:	Derwin Kotchea
Carried.	

FOLLOWUP

The 2020-21 audit is now past due. The issue is the recording of tangible capital assets [TCA] and depreciation. The finance department has completed a listing of all TCA's and as assessment of their value. The auditor's issue is with past (to the 2018/19 fiscal year) recordings and the depreciation values. No comparison can be made. Staff will work with the auditor to try and resolve this issue.

NEW BUSINESS

RETURNING OFFICER

Council is required to appoint a Returning Officer for the 2021 Municipal Election. Agreed that Marie Kotchea be appointed.

MOTION 2021- 92

That Marie Kotchea be appointed as Returning Officer for the 2021 municipal election.

Moved: Julie Capot Blanc
Seconded: Derwin Kotchea
Carried.

COMMUNITY PUBLIC INFRASTRUCTURE REVIEW

The SAO reviewed the status of community public infrastructure projects.

Project	2021/22	2022/23	2023/24	2024/25	2025/26	
810304 Vacuum Truck Replacement						195,000 order well in advance - price increase
820501 Loader Replacement	325,000					Expect delivery early September (overdue) \$313,997
820601 Pickup Truck Replacement		50,000				Defer - F250 holding up well - price increase - availability?
820605 Vehicle Purchase	53,000					Vehicle for Community Safety Program
830403 Recreation Center Upgrades	50,000	700,000	5,000			Cancelled for now - kitchen and floor major repairs
830407 Municipal Works Garage	50,000	1,050,000	10,000			Geotech complete - project scope revisions - contractor ?
830408 Municipal Maintenance Shop	555,000	1,000				Cancelled - no bids - combine with garage
830411 Water Plant Stairs	125,000	2,000				Bid material delay - expect delivery late September - construction 2022
830501 Four Computer Workstations						Complete \$7,107.
830501 CBC Radio Transmission						Equipment on Site - staff will erect \$5.5k spent to date
830501 Electronic Sign						Sign on Site - being erected \$44 k spent to date
830501 Portable Radios						Radios on order \$7.5k committed
830507 Fire Department Equipment	50,000					On order \$38.6 committed to date
830511 Water Plant Cell Refurbishing		1,300,000	10,000			Deferred - no contractor
840404 Road Drainage Works	100,000	20,000	100,000	50,000		Engineering \$ 95.7k committed - budget will be reviewed after design
840404 Road to Ski hill		50,000				Cancelled cost excessive for utilization and maintenance
840407 Road Resurfacing			800,000	5,000		Without chip seal on Hwy 7 mobilization costs will increase significant
850101 Disposal of Contaminated and Steel	100,000					Regional project cancelled
850103 Hay Lake Black River Recreation Upgrades	75,000					Revised - Material 2121 Installation 2022 - cost increase
850105 Cemetery Upgrades		50,000	90,000			Project cancelled - no land tenure - minor upgrades
880114 Staff House Fence	50,000					Reduced cost - chain link - \$8,807
850115 Municipal Works Yard	5,000	75,000	5,000			Project will be rescoped with garage construction

REQUEST FOR A DONATION

Christine Abela requested financial support for the services being provided by Veterinarians without Borders to offset the cost of free services being provided to the community. Council agreed to provide a donation to the maximum of two thousand dollars (\$2,000.00) for accommodation for two while they are in the community.

MOTION 2021- 93

That the Hamlet donate to a maximum of two thousand dollars (\$2,000.00) to cover the cost of hotel rooms for the Veterinarians without Borders while they are providing services to the community.

Moved: Eva Hope
Seconded: Derwin Kotchea
Carried.

REVIEW OF MUNICIPAL WORKS DEPARTMENT

Municipal works comprises operations management and supervision, fiscal management and reporting, public relations, procurement of professional services, requesting and evaluating proposals, awarding bids and contract management.

In 2007-2008, Community Governments began to receive additional responsibilities, a major change in how NWT communities do business. This "New Deal" offers the potential for all NWT communities to assume full authority over community public infrastructure. This required changes to Hamlet operations. This did not happen. Municipal works operations are particularly good in some areas such as water treatment and the delivery of water, sewage, and garbage services but has failed to recognize the new responsibility for the construction and maintenance of infrastructure. This means that life cycles will not be realized.

The SAO presented a discussion paper on the Hamlet's Department of Municipal Works and Infrastructure. It is apparent that operations are "the way it has always been done". The department lacks management.

Council agreed that they should be reviewing all operations and management capacity. This is best handled in a workshop format and that a strategic plan needs to be developed.

SKIHILL

Councilor Colin Woehl put a request to have more clearing done it the ski hill. The SAO stated that presently the hamlet does not have the personnel to complete this work. The challenge is to get the workers to the worksite. None have drivers' licenses. Other works projects have been taking priority. This work will be kept on the to-do list.

BLAWS

BYLAW 302

Council was presented with Bylaw 302 in writing. The Bylaw to dispose of mobile radios was given third and final reading. The radios will be destroyed.

MOTION 2021- 94

That Bylaw 302 "Asset Disposal" be given third and final reading.

Moved: Derwin Kotchea
Seconded: Eva Hope
Carried.

BYLAW 303

Council was presented with Bylaw 303 in writing. The Bylaw to dispose of 1995 Ford Fire Pumper by public tender was given third and final reading.

MOTION 2021- 95

That Bylaw 303 "Asset Disposal" be given third and final reading.

Moved: Colin Woehl
Seconded: Derwin Kotchea
Carried.

BYLAW 304

Council was presented with Bylaw 304 in writing. The Bylaw to dispose of Caterpillar IT28F Toolcarrier and attachments by public tender was given third and final reading.

MOTION 2021- 97

That Bylaw 304 "Asset Disposal" be given third and final reading.

Moved: Dewin Kotchea
Seconded: Eva Hope
Carried.

BYLAW 305

Council was presented with Bylaw 305 in writing. The Bylaw to dispose of Temco Sand Spreader was given third and final reading. This equipment will be disposed as scrap as it is beyond repair.

MOTION 2021- 98

That Bylaw 305 "Asset Disposal" be given third and final reading.

Moved: Dewin Kotchea
Seconded: Colin Woehl
Carried.

POLICY

The Hamlet has purchased a programmable electronic sign and installed it on the firehall. This sign will be used to provide accurate and appropriate information to the community. Council was presented with a draft Digital Sign Policy that will provide guidelines for information to be displayed. Council approved the policy without change.

MOTION 2021- 99

That the Digital Sign Policy be approved as presented.

Moved: Derwin Kotch
Seconded: Eva Hope
Carried.

REPORTS

Reviewed and noted:

Fire Chief Report – August 2021
Recreation – August 2021
Dump Fire – September 2, 2021
Graveyard Damage – September 8, 2021 – *the Hamlet has restored the Graveyard public areas and will assist families with the repair of their specific sites*
Liard Basin Groundwater Study – update
COVID 19 – Order re masks
NWTAC – Federal Election Platform

CORRESPONDENCE

Reviewed and noted:

NWTHSSA – Appeal for Kindness
Minister Diane Archie (Infrastructure) – Follow-up on Trip
Minister Shane Thompson (MACA) – COVID 19 Expenses
Mayor Lynn Napier (Fort Smith) – COVID 19 Vaccinations
Hotii ts'eeda – Knowledge Sharing
Aurora College – Marketing Plan Survey
Norm Wells – COVID Expenses
GNWT Infrastructure – Water Licence

PUBLIC NOTIFICATIONS

Noted:

Aurora Research Licence – 16891 – Issued
Aurora Research Licence – 16887 - Issued

NEXT MEETING

October 21, 2021

ADJOURNMENT

MOTION 2021-100

That the meeting of September 16, 2021, be adjourned.

Moved: Derwin Kotchea
Seconded: Eva Hope
Carried.

The meeting adjourned at 9:20 pm.



Cathy Kotchea
Mayor



John W. McKee
Senior Administrative Officer