



MINUTES OF SPECIAL COUNCIL MEETING
Thursday, February 23, 2023

ATTENDANCE

PRESENT

MAYOR	Genevieve McLeod
DEPUTY MAYOR	Eva Hope
COUNCILORS	Julia Capot Blanc
	Greg Wilson
	Barbara McLeod

ABSENT

COUNCILORS	Hillary Deneron	with notice
	Derwin Kotchea	without notice

STAFF Senior Administrative Officer	John W. McKee
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The Chairperson (Mayor) took the chair and called the meeting to order at 7:11 pm.

ADOPTION OF AGENDA

Council approved the meeting agenda without changes.

MOTION 2023- 01

That the agenda for the special meeting of February 23, 2023, be approved as presented.

Moved:	Barbara McLeod
Seconded:	Julia Capot Blanc
Carried.	

DECLARATION OF INTEREST

No conflicts of interests were declared.

ADOPTION OF MINUTES

Council reviewed the minutes of the meeting of December 15, 2022, and no changes were made.

MOTION 2023- 02

That the meeting minutes of December 15, 2022, be approved as presented.

Moved: Eva Hope
Seconded: Greg Wilson
Carried.

NEW BUSINESS

RECREATION COMPLEX RETROFIT

The administration has prepared a Scope of Work for the Recreation Complex. Dillon Consulting has been hired to prepare a design for the retrofit for presentation to council members and the community.

SENIOR ADMINISTRATIVE OFFICER TRAINING

Information on the Advancing Local Government Administrators Program and Your SAO– a Team Resource was presented to council and noted.

COMMUNITY MEDICAL TRANSPORTATION SERVICES

It is noted that Health and Social Services no longer provides medical transportation within the Community. The Hamlet does not have a vehicle to provide this service or the resources to provide ambulance services.

CORONER APPOINTMENT

Council reviewed a briefing note on the role of a Coroner in the Northwest Territories. Robert Firth has been a coroner for five years in Fort Liard and two years in Fort Simpson. He has put his name forward to be reappointed. Council supports his appointment.

MOTION 2023- 03

That the Fort Liard Hamlet Council supports the appointment of Robert Firth as a coroner in Fort Liard.

Moved: Eva Hope
Seconded: Greg Wilson
Carried.

FINANCIAL

FINANCIAL STATEMENTS

Council members reviewed Operational Financial Statements. The SAO noted that the surplus was due to staff vacancies at 25%. The cost of utilities, including electricity and

heating oil, has increased significantly. The Hamlet has not been doing regular facility maintenance, and this will have profound financial implications in the future. A new maintenance management system will be implemented, and maintenance dollars will be identified.

The SAO reviewed each of the Fund Accounts and explained the purpose of each fund as established by bylaw. Two new funds were established Infrastructure Maintenance and Municipal Vehicle Replacement. CPI Funding will no longer be used to replace municipal Vehicles. Funds are invested in compliance with the Hamlet's Act, each with a separate account.

Water and Sewage services have a deficit for the current fiscal year. This had been budgeted and will be offset by a high fund balance. However, due to the escalating diesel fuel costs and higher wages, the economic rate will need to be raised in April 2023.

MOTION 2023-04

That the operational financial statements be accepted as presented and reviewed.

Moved: Greg Wilson
Seconded: Barbara McLeod
Carried.

BYLAWS

BLAW 323

A Temporary Borrowing Bylaw to approve using a CIBC corporate credit card was presented in writing and given third and final reading.

MOTION 2023-05

That Bylaw 323, "Temporary Borrowing," receives the third and final reading.

Moved: Eva Hope
Seconded: Greg Wilson
Carried.

BYLAW 324

An Asset Disposal Bylaw to dispose of the Freightliner dump truck was presented in writing and given third and final reading.

MOTION 2023-06

That Bylaw 324, "Asset Disposal," receives the third and final reading.

Moved: Barbara McLeod
Seconded: Greg Wilson
Carried.

BYLAW 325

A Fire Chief Appointment Amendment Bylaw to amend the duties of the Fire Chief was presented in writing and given third and final reading.

MOTION 2023-07

That Bylaw 325, "Fire Chief Appointment Amendment," receives the third and final reading.

Moved: Greg Wilson
Seconded: Barbara McLeod
Carried.

BYLAW 326

Council reviewed a Bylaw to regulate the design and installation of water supply and sewage disposal systems, and the Bylaw was given the first reading.

MOTION 2023-08

That Bylaw 326, "Hamlet Service(s) Standards Bylaw," receive the first reading.

Moved: Eva Hope
Seconded: Greg Wilson
Carried.

A Bylaw to regulate the design and installation of water supply and sewage disposal systems was given the second reading.

MOTION 2023-09

That Bylaw 326, "Hamlet Service(s) Standards Bylaw," receive the second reading.

Moved: Barbara McLeod
Seconded: Eva Hope
Carried.

BYLAW 327

The Economic Rates for the provision of municipal services by the Hamlet needs to be raised to reflect increased costs. Council reviewed a bylaw to increase rates, provide for subsidies, establish service areas, and require an account deposit and gave the bylaw first reading.

MOTION 2023-10

That Bylaw 327, "Hamlet Service(s) Rates Bylaw," receive the first reading.

Moved: Julia Capot Blanc
Seconded: Greg Wilson
Carried.

A Bylaw to increase Economic Rates for the provision of Hamlet Municipal Services was given second reading.

MOTION 2023-10

That Bylaw 327, "Hamlet Service(s) Rates Bylaw," receives the second reading.

Moved: Barbara McLeod
Seconded: Eva Hope
Carried.

CORRESPONDENCE

Reviewed and Noted

GNWT Justice – 2023/24 Policing Priorities
GNWT Finance – Time Off for Community Events
Minister HSS – Follow-up to Meeting
NTHSSA – Office of Client Experience & Indigenous
Patient Advocates

REPORTS

Fire Chief Report
RCMP Report

TABLED INFORMATION

Census Highlights
Energy Related Funding
Energy Management Strategy and Blueprint
Assessment of Climate Change – Fort Liard
Aurora College Quarterly Report
Anti-Racism Council Training
NWT Housing Energy Management Strategy

PUBLIC NOTIFICATIONS

Application for Multiyear Research 5495

NEXT MEETING

Regular Council Meeting – March 16, 2023
NWTAC AGM – June 8-10, 2023 – Hay River

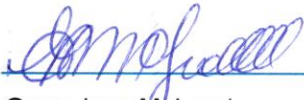
ADJOURNMENT

MOTION 2023-11

That the special meeting of February 23, 2023, be adjourned.

Moved: Barbara McLeod
Seconded: Eva Hope
Carried.

The meeting adjourned at 8:55 pm.



Genevieve McLeod
Mayor



John W. McKee
Senior Administrative Officer

PRELIMINARY SCOPE OF WORK FOR RECREATION CENTER RETROFIT

WHY A RETROFIT

Completing a comprehensive retrofit of the Fort Liard Recreation Complex is cost-effective and provides for more accessible, cost-effective operations and maintenance. To reproduce and replace this facility is estimated at \$17,180,000.00 (Loss Control Consultants October 2022)

A thorough retrofit will allow the Hamlet to audit the building's energy performance. Energy efficiency will be a game changer in terms of cost reduction. Retrofitting may involve improving or replacing lighting fixtures, ventilation systems, windows, and doors or adding insulation where it makes economic sense. It also means including energy efficiency measures in all renovation activities. Systems that are incorporated must take into the ability to be operated and maintained by local resources.

A retrofit will ensure the facility complies with the building codes and electrical safety requirements. A recent inspection by the Fire Marshal has revealed several deficiencies that need to be corrected to comply with the National Fire Code and National Building Codes of Canada. Therefore, fire code compliance is retroactive.

Building maintenance manages the safety and functional appearance of buildings. Building maintenance management encompasses all maintenance work done to ensure that a building is safe and presentable and that all building systems work correctly. Facilities will regularly deteriorate over time. The potential costs of not doing proper maintenance are high. This facility has not been adequately maintained.

Many activities behind the scenes are required to maintain the safety and functioning of the buildings and facilities. A building maintenance plan will be developed to ensure all maintenance work is done to ensure that a building is safe and presentable and that all building systems are working correctly.

THE PLAN

A plan will be developed and follow a sequence of activities to determine the best options for upgrading the facility and opportunities for energy and sustainability improvements. For example, can the work be done in phases to reduce disruption to continued use?

Are existing systems operating at optimum levels before considering replacing existing equipment with new higher efficiency systems? Energy Efficient Design to reduce electrical cost is a high-level priority, and the use of energy-efficient lighting components, controls, and

THE BUDGET

It will be essential to achieve a minimum capital cost consistent with the lowest life cycle cost and provide ongoing economical service and extended life cycle. It will be necessary to secure additional funding sources to supplement the Hamlet's financial resources.

THE FACILITY

Address: 11 – 1A Valley Main Street, Fort Liard, NWT

Coordinates: 60.14455 Lat. x 123.28416 Long.

Gross Above Grade area: 25,347 sqft. Gross Below Grade Area

Year Built: 1989 Renovations/ Additions: none.

Conditions: Average Housekeeping: Average Maintenance:
Average

FOOT & FOUND: reinforced concrete.

FRAME: steel

FLOOR(S): 2,232 sqft. 4" reinforced concrete; 176 sqft. Reinforced concrete slab; 9,328 sqft. wood joist; 13,611 sqft. gravel

FLOOR COVERING: 416 sf hardener & sealer; 6,800 sf linoleum; 1,808 sf rubber

CEILING: 4,760 sqft. Mineral tile; 1,312 sqft. gypsum board; 1,604 sqft. plywood

INTERIOR CONSTRUCTION: 100% wood frame; 116 ft. base cabinet; 75 ft. wall cabinet; 136 ft. countertop; 300 st bleachers

PLUMBING: 1 eyewash station; 4 kitchen sinks, janitor sink; 10 sinks; 13 toilets; 4 showers, two each 30-gallon water heaters, three hung urinals

SAFETY SYSTEMS: 5 bells; sf bylaw, safety sprinklers; 13 double emergency light; 1 fire alarm panel, Edwards, 6616; 6 box pull station; 9 exit light; 10 heat detector

HEAT, COOL, VENT: 1 80 mbtu forced air; 2 750 mbtu. Boiler, two ceiling fan

ELECTRICAL/ COMMUNIC 400-amp service, cond., BX, NM, breakers

WALLS: 14,912 sqft. metal

ROOF: 27,374 sqft. steel on steel

ROOF COVERING: 27,374 sqft. metal

BASEMENT: 532 sqft. Reinforced concrete wall; 240 sqft. 4" reinforced concrete floor

OTHER: 2 horizontal pump, 2 1,000-gallon plastic tank, rink boards; 1,200 sf swimming pool; 1,000-gal tank; 1 tank, steel, fuel 250 IG

FIRE EXTINGUISHERS: 2 2A 10BC; 3 4A 60BC, 12 6A 80BC

COOKING: 8 elements with cooking hood; 5 head fire protection system
NOTES: Solar system for heating pool water

STRUCTURE

Inspect the roof and repair leaks – special attention around the kitchen area.

Inspect wall panels, facia, and rain gutters and replace repairs as necessary

Inspect all doors and replace/repair them as necessary. Special attention to weatherstripping and caulking, as both are very cost-effective.

Install special locks on all exit doors per the National Fire Code and National Building Code.

Lighting will be an essential component of this retrofit. The amount and quality of light must match the performed function/task. Installation of task or area lights where needed can reduce ambient light elsewhere.

Trace and label electrical system outlet boxes, switches, and primary and sub-panel breakers.

Inspect all emergency and exit light fixtures, and replace necessary with high visibility low energy fixtures.

Inspect all building heat registers, repair leaks, and replace non-working or outdated controls. Replace or repair damaged grills, and prime and paint all grills.

Repair, prime, and paint all wall facilities throughout the facility. Paint rather than stain the wall in the front lobby.

Install Wi-Fi wiring throughout the building with connections at a convenient location.

Replace all fire extinguishers throughout the building.

Inspect the fire alarm and detection systems, ensuring they are code compliant. Advise if any obsolescent components should be replaced.

SPECIFIC ISSUES IDENTIFIED BUT NOT LIMITED TO

POOL

Inspect the facility for mould and remove

Paint all rails.

Replace two showers with hard-use fixtures.

Replace the pool liner.

Construct ceiling and wall fire separations (1-hour rating) in the pool service room.

Inspect pool deck flooring and repair any tears or breaks.

Inspect and repair plywood wall coverings.

Recommend the repair or replacement of the solar water panels.

FRONT LOBBY

Paint rather than stain wall surfaces.

Investigate natural light in the area – light tubes – advise the client.

Inspect floor surface material and suggest if repair or replacement is necessary.

Install a six-inch vinyl wall base.

ARENA

Engineer and construct a solution for the arena sinkhole.

Replace floor joists, sheeting, and skate guard flooring.

Refinish spectator stands.

Repair and refinish the rink boards.

Remove the old score clock.

Prime and paint overhead cabinets.

Inspect overheated heaters for leaks and replace obsolete controls.

LOBBY OFFICE

Completely retrofit the lobby office incorporating.

Consideration to be given to –

Heating and ventilation so that it is comfortable while performing office tasks.

Soundproof from the outside lobby area.

Accessible from the lobby

Lighting – task lighting is adjustable by the employee; use led light to mimic natural lighting.

We are wired for convenient high-speed data communications and electrical power.

WASHROOMS/DRESSING ROOMS

Replace all counters.

Replace all sinks, fixtures, and toilets with water-saving efficient fixtures.

Inspect and replace damaged staff partitions.

Advise on non-compliance with current health and safety standards.

MECHANICAL ROOM

Remove out of service oil storage day tank, spill containment structure, associated piping, pumps, wiring and controls.

Repair any wall or floor penetrations.

Refinish floor – non-slip – chemical resistant.

Flush and clean water tank

KITCHEN

Retrofit to a commercial kitchen –

Remove storage room.

Install stainless steel shelving and counters.

Tile walls to a height of six feet

COMMUNITY HALL

Replace all ceiling tiles.

Install large television and sound system on the north wall.

WORKBENCH

Construct workbench and shelving, and task lighting in Zamboni storage shed.

UPGRADES TO BE CONSIDERED

Investigate and make recommendations, including preliminary costs, as to

- Installation of a washroom extension and exterior door for the fitness room in conjunction with the facility's front door porch.
- Solutions to resolve the minimal storage in the building.
- A heated porch on the Community Hall Liard Valley Main Street entrance. Double exit doors must have a removable center post, including constructing a concrete sidewalk to the Liard Valley Main Street Community Hall door.
- Installation of an emergency backup generator to provide partial electrical service in the event of a community electrical failure.

Hamlet of Fort Liard
STATEMENT OF FUND ACCOUNTS
 Current Year Period Ending

Feb. 23, 2023

Year to Date

BUILDING MAINTENANCE FUND 12-45201

<u>OPENING BALANCE</u>					518,570
<u>TRANSFERS</u>					
	TRANSFER FROM SOLID WASTE FUND				14,725
	TRANSFER FROM WATER SEWAGE FUND				223,684
	TRANSFER FROM MUNICIPAL GENERAL FUND				279,256
<u>INTEREST EARNED</u>					
	INTEREST EARNED - Building Maintenance Fund				0
<u>BUILDING REPAIRS</u>					
			<u>Replacement</u>		
			<u>Value *</u>		
	REPAIRS TO COMMUNITY OFFICE	F	3,671,852		0
	REPAIRS TO RECREATION COMPLEX	R	17,178,992		0
	REPAIRS TO WATER PLANT BUILDING	R	4,753,167		0
	REPAIRS TO PARKING GARAGE	R	4,843,448		0
	REPAIRS TO FIRE HALL BUILDING	R	2,477,099		0
	REPAIRS TO STAFF DUPLEX	R	919,037		0
	REPAIRS TO STAFF MODULAR	D	17,626		0
	REPAIRS TO COMMUNITY SERVICES BUILDING	D	46,328		0
	REPAIRS TO WORKS COLD STORAGE	R	422,885		0
	REPAIRS TO WORKS EQUIPMENT SHELTER	R	0		0
	REPAIRS TO WORKS MODULAR	R	134,276		0
					<u>Investments</u>
	FUND TOTAL				1,036,235
					CIBC GIC
					36,235
					1,000,000

MUNICIPAL SERVICE VEHICLE REPLACEMENT FUND 12-45007

<u>OPENING BALANCE</u>					218,000
<u>TRANSFERS</u>					
	TRANSFER FROM WATER SEWAGE FUND				347,000
	TRANSFER FROM SOLID WASTE DISPOSAL FUND				70,000
<u>INTEREST EARNED</u>					
	INTEREST EARNED - Municipal Vehicle Replacement Fund				318
<u>EXPENDITURES</u>					
			<u>Year</u>	<u>Purchase Price</u>	
3ALHCYCY3HDJB1493	WATER TRUCK 1 REPLACEMENT [WT1]		2017	231,650	0
1FVHCYFE9LHL14378	WATER TRUCK 2 REPLACEMENT [WT2]		2020	244,200	0
1FVHCYFE9LHKW2332	VACUUM TRUCK 1 REPLACEMENT [VT1]		2020	251,250	0
3ALHCYCY5HDJB1494	VACUUM TRUCK 2 REPLACEMENT [VT2]		2017	185,750	0
1FVHCYFE5NHNZ4333	VACUUM TRUCK 3 REPLACEMENT [VT3]		2022	214,578	214,578
1FVACYCY8HHJF7588	REFUSE COMPACTOR TRUCK REPLACEMENT [RC1]		2017	209,350	0
					<u>Investments</u>
	FUND TOTAL				420,740
					420,740

OPERATIONS STABILIZATION FUND 56-52618

<u>OPENING BALANCE</u>		1,069,428	
<u>INTEREST EARNED</u>			
	INTEREST EARNED - CIBC GROWTH INVESTMENT ACCT 5652618	13,921	
	INTEREST EARNED - CIBC G-I-C	0	
<u>TRANSFERS</u>			
	TRANSFER TO OPERATIONS	0	<u>Investments</u>
	FUND TOTAL	1,083,349	1,197,120

COMMUNITY PUBLIC INFRASTRUCTURE FUND 54-64315

	TOTAL FUNDING TRANSFERS	856,000.00	
	INTEREST EARNED ON FUND (CPI)	43,560.94	
	FINANCE SERVICE CHARGES	0.00	
	PROCEEDS FROM SALES	42,000.00	
	TRANSFER INTO FUND	0.00	
Budget	<u>COMMUNITY PUBLIC INFRASTRUCTURE</u>		
0.00	Investment in Municipal Service Vehicles	0.00	
20,000.00	Investment in Emergency Vehicles	29,189.13	Fire Water Truck
0.00	Investment in Heavy Mobile Equipment	0.00	
0.00	Investment in Vehicles	0.00	
0.00	Investment in Works and Operations Equipment	0.00	
60,000.00	Investment in Buildings	198,564.01	Modular 138,130 + Stairs 60,434
0.00	Investment in Computers	0.00	
0.00	Investment in Communication Equipment	0.00	
0.00	Investment in Fire Equipment	37,583.06	Fire Dept. Equipment
0.00	Investment in Furniture, and Appliances	0.00	
75,000.00	Investment in Roads and Sidewalks	0.00	
50,000.00	Investment in Disposal Sites	0.00	
0.00	Investment in Parks and Playgrounds		
50,000.00	Investment in Cemetery	0.00	
0.00	Investment in Leasehold Improvements	130,209.56	Engineering, Geotechnical, Clearing
	PROFESSIONAL SERVICES - Engineering 891100	65,900.00	Birch Street Design \$25,700 Garage \$40,200
	PLANNING - Land Use/Zoning 895100	0.00	
	PLANNING - Strategic 895200	0.00	
	PLANNING - Emergency Response 895300	0.00	
	PLANNING - Infrastructure Feasibility 895400	0.00	
	PLANNING - Sustainability Planning 895500	0.00	
	PLANNING - Business Continuity Planning 895600	0.00	
	PLANNING - Energy Audits 895700	0.00	
	INFRASTRUCTURE PLAN MANAGEMENT	15,000.00	
	FUND BALANCE CURRENT YEAR	465,115	
	DEFERRED REVENUE 2022	4,860,076	
	Prior Year Adjustment	-218,000	
	LESS FUNDING RECEIVABLE	856,000.00	<u>Bank Balance</u>
	FUND TOTAL	4,251,191	4,251,191

GAS TAX FUND 54-64412

TOTAL FUNDING TRANSFERS	0.00	
INTEREST EARNED ON FUND	14,815.08	
DEFERRED REVENUE 2022	2,428,384	
LESS FUNDING RECEIVABLE	901,995	<u>Bank Balance</u>
FUND TOTAL	1,541,204	1,541,204

Hamlet of Fort Liard

INVESTMENTS

Feb. 23, 2023

GL Account	GIC	Type	Term-days	Payment Frequency	Interest Rate	Maturity Date	Principal Value	Renewal	GL Value	Interest on Maturity
313100-0000BS	744	Bonus Rate	732	On Maturity	5.00%	Oct. 15, 202	150,000.00		150,000.00	15,442.96
313200-0000BS	752	Bonus Rate	792	On Maturity	5.00%	Apr. 14, 202	150,000.00		150,000.00	19,543.36
313300-0000BS	426	Long Term	730	On Maturity	0.50%	Jan. 04, 2023	84,148.69		84,992.28	0.00
313400-0000BS	264	Escalating Rate	1825	On Maturity	1.50%	Nov. 3, 2023	290,193.84		312,578.33	0.00
313500-0000BS	418	Escalating Rate	1095	On Maturity	0.60%	Apr. 29, 2024	175,385.73		178,569.26	0.00
313600-0000BS	248	Escalating Rate	1825	On Maturity	1.95%	Nov. 09, 202	161,174.38		177,489.70	0.00
313600-0000BS	787	Fixed Term	1825	On Maturity	5.00%	Nov. 09, 2027	177,489.70		177,489.70	49,037.13
313700-0000BS	779	Bonus Rate	1825	On Maturity	5.00%	Oct. 12, 202	300,000.00		382,884.47	82,338.47
								1,488,392.34	1,614,003.74	166,361.92

↑
Municipal Service
Funds \$/228,617

1. Recorded as mature value. Interest earned already recorded as interest)

2. Recorded as principal value.

	Bank Balance	CIBC GIC	Fund Balance
Gas Tax Fund	1,541,204		1,541,204
Capital Infrastructure Fund	4,251,191		4,251,191
Operations Stabilization Fund	1,197,120		1,083,349
Infrastructure Maintenance Fund	36,235	1,000,000	1,036,235
Service Vehicle Fund	420,740		420,740
	7,446,490	1,000,000	8,332,719

Hamlet of Fort Liard

CURRENT FISCAL YEAR - REVENUE AND EXPENDITURE SUMMARY
FISCAL YEAR 2023

	ANNUAL BUDGET	
	FISCAL YEAR	FOR PERIOD
	2023	ENDED 12/31/2022
REVENUE		
FUNDING TRANSFERS	1,537,000	1,532,366
RECOVERABLE COSTS	-	-
RENTAL INCOME	-	29,760
INTEREST INCOME	3,000	-
OPERATIONAL REVENUE	750	1,099
CONTRACTS AND AGREEMENTS	-	-
	TOTAL REVENUE:	1,563,225
REVENUE - Specific to Department		
COMMUNITY SERVICES - Recreation & Youth		516
COMMUNITY SERVICES - Library		23,334
COMMUNITY SERVICES - Safety		110,489
	TOTAL SPECIFIC REVENUE:	134,339
REVENUE - From Municipal Services		
ADMINISTRATIVE COSTS COLLECTED FROM MS SERVICES		75,000
	TOTAL MS ADMINISTRATION REVENUE:	75,000
	TOTAL CURRENT YEAR REVENUE:	1,772,564
EXPENDITURES BY DEPARTMENT (No Amortization)		
COMMUNITY GOVERNANCE	178,740	148,668
ADMINISTRATION and FINANCE	475,810	521,756
FIRE and EMERGENCY	59,750	71,848
OPERATIONS and INFRASTRUCTURE	521,560	325,051
COMMUNITY SERVICES - RECREATION	272,770	222,748
COMMUNITY SERVICES - LIBRARY	36,000	23,334
COMMUNITY SERVICES - SAFETY	303,000	192,511
	TOTAL CURRENT YEAR OPERATIONAL EXPENDITURES:	835,493
	Surplus/Deficit from providing staff housing	-56,902
	Less Current Year Deficit from providing Solid Waste Services	-135,152
	Current Year Amortization	0
	CURRENT YEAR - SURPLUS DEFICIT	745,016
GENERAL MUNICIPAL FUND	Yr. Ending March 31, 2022	1,012,509
	TOTAL	1,757,525

REVENUE AND EXPENDITURE DETAIL**REVENUE DETAIL**

	YR. TO DATE	YR. TO DATE
<u>FUNDING TRANSFERS</u>		
FUNDING TRANSFER - Operations and Maintenance	1,507,000	1,507,000
FUNDING TRANSFER - Property Taxes	30,000	25,366
FUNDING TRANSFER - Covid Recovery [MACA]		-
Total Funding Revenue:		<u>1,532,366</u>
<u>FEES</u>		
FEES - Capital Management - CPI and Gas Tax	-	15,000
FEES - Municipal Service Administration	100,000	75,000
FEES - GNWT Contracted Services	-	-
FEES - Program Delivery	-	10,500
Total Fee Revenue:		<u>100,500</u>
<u>RECOVERABLE COSTS</u>		
RECOVERABLE COSTS - Water and Sewage	-	-
RECOVERABLE COSTS - Solid Waste	-	-
RECOVERABLE COSTS - Municipal Works	-	-
Total Recoverable Cost Revenue:		<u>-</u>
<u>RENTAL INCOME</u>		
RENTAL INCOME - Facility Rental	10,000	13,840
RENTAL INCOME - Recreation Programs	-	-
RENTAL INCOME - Vehicle and Equipment	-	-
RENTAL INCOME - GNWT Office Rent	30,000	15,920
Total Rent Revenue:		<u>29,760</u>
<u>INTEREST INCOME</u>		
INTEREST INCOME	3,000	-
Total Interest Revenue:		<u>-</u>
<u>OPERATIONAL REVENUE</u>		
LICENCES FEES AND PERMITS	750	650
FINES	-	-
OVER/SHORT	-	21
MISCELLANEOUS INCOME	-	470
Total Operational Revenue:		<u>1,099</u>
<u>CONTRACTS AND AGREEMENTS</u>		
SERVICE CONTRACTS		-
CONTRIBUTION AGREEMENTS		-
Total Conditional Revenue:		<u>-</u>
TOTAL REVENUE:		<u>1,663,725</u>

REVENUE AND EXPENDITURE DETAIL continued:EXPENDITURES DETAIL

For Period Ended: 12/31/2022

	<u>YR. TO DATE BUDGET</u>	<u>YR. TO DATE EXPENSES</u>
<u>COMMUNITY GOVERNANCE</u>		
COUNCILLOR HONARIUM	15,000	10,228
COUNCILLOR EXPENSES	-	-
COUNCIL OPERATIONS	-	382
COUNCIL TRAVEL	3,000	-
DONATIONS	-	3,820
BURSARIES AND SCHOLARSHIPS	-	-
ASSOCIATION DUES AND MEMBERSHIPS	-	-
ELECTIONS	-	-
WAGES AND BENIFITS	146,740	134,791
STAFF COSTS	10,000	-
MISCELLANEOUS	-	553
TOTAL EXPENDITURE:		<u>148,668</u>

	<u>YR. TO DATE BUDGET</u>	<u>YR. TO DATE EXPENSES</u>
<u>FINANCE and ADMINISTRATION</u>		
WAGES AND BENIFITS	196,510	29,802
Less WAGE SUBSIDY [ECE]	-	-
CASUAL WAGES AND BENIFITS	-	647
STAFF COSTS	-	450
INSURANCE	15,000	6,072
BANKING SERVICES	5,000	3,683
PROFESSIONAL SERVICES	65,000	-
PROFESSIONAL SERVICES - Audit Financial		103,096
PROFESSIONAL SERVICES- Legal		3,878
PROFESSIONAL SERVICES- Software Support		550
PROFESSIONAL SERVICES- Computers	19,200	10,184
OPERATIONS	19,730	20,608
OFFICE BUILDING OPERATION & MAINTENANCE	83,550	229,495
OFFICE SUPPLIES	13,000	11,281
COMPUTER HARDWARE/SOFTWARE	-	16,941
OFFICE EQUIPMENT Under \$5k	5,450	8,283
MISCELLANEOUS	-	2,130
DOUBTFUL ACCOUNTS		800
TOTAL EXPENDITURE:		<u>447,899</u>

EMPLOYEE ACCOMADATION NET COST

STAFF HOUSE RENTAL INCOME	10,500	16,954
DUPLEX HOUSING OPERATION & MAINTENANCE	29,750	45,107
MODULAR HOUSING OPERATION & MAINTENANC	21,620	28,750
HOUSING FURNITURE	2,000	-

NET COST OF EMPLOYEE ACCOMADATION	-	<u>56,902</u>
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	<u>YR. TO DATE BUDGET</u>	<u>YR. TO DATE EXPENSES</u>
<u>FIRE and EMERGENCY RESPONSE</u>		
FIREFIGHTER PER DIEM	1,000	-
CALL TAKER	20,000	18,935
WAGES AND BENIFITS	-	1,733
CASUAL WAGES AND BENIFITS	-	-
Less WAGE SUBSIDY [ECE]	-	-
STAFF COSTS	-	-
INSURANCE	820	-
PROFESSIONAL SERVICES	2,000	-
OPERATIONS	1,500	1,236
BUILDING OPERATIONS AND MAINTENANCE	21,630	37,396
EMERGENCY SERVICE VEHICLES	10,800	5,221
BULK WATER FOR FIRES	-	211
MATERIALS/SUPPLIES/EQUIPMENT	2,000	4,822
COMMUNITY SAFETY PROGRAMMING	-	634
EMERGENCY SITUATION EXPENSES	-	1,627
MISCELLANEOUS	-	35
TOTAL EXPENDITURE:		<u>71,848</u>

	<u>YR. TO DATE BUDGET</u>	<u>YR. TO DATE EXPENSES</u>
<u>OPERATIONS and INFRASTRUCTURE</u>		
WAGES AND BENIFITS	235,640	183,628
Less WAGE SUBSIDY [ECE]	-	-
CASUAL-SEASONAL-CUSTODIAL WAGES	90,000	47,705
STAFF COSTS	-	-
INSURANCE	1,800	1,799
PROFESSIONAL SERVICES	20,000	2,480
OPERATIONS	-	1,265
BUILDINGS	97,100	18,313
VEHICLES AND EQUIPMENT	36,520	45,770
MATERIALS/SUPPLIES/EQUIPMENT	10,500	5,012
ROADS AND STREETS	10,000	1,600
STREETLIGHTS	20,000	17,391
MISCELLANEOUS	-	89
TOTAL EXPENDITURE:		<u>325,051</u>

	YR. TO DATE BUDGET	YR. TO DATE EXPENSES
COMMUNITY SERVICES - RECREATION AND YOUTH		
Revenue -		
PROGRAM FEES	-	516
FUND RAISING AND DONATIONS	-	-
SPECIAL EVENTS	-	-
YOUTH PROGRAMMING	-	-
FACILITY OPERATION FUNDING	-	-
REGIONAL EVENTS	-	-
MISCELLANEOUS	-	-
TOTAL RECREATION REVENUE:		516
Expenditure -		
COMMITTEE	-	-
WAGES AND BENIFITS	83,750	17,925
Less WAGE SUBSIDY [ECE]	-	7,498
TERM WAGES AND BENIFITS	-	17,599
CASUAL WAGES AND BENIFITS	-	-
STAFF COSTS	-	5,118
VOLUNTEER COSTS	-	-
INSURANCE	-	-
PROFESSIONAL SERVICES	-	-
OPERATIONS	-	-
BUILDINGS OPERATIONS AND MAINTENANCE	183,020	184,012
VEHICLES AND EQUIPMENT	-	-
MATERIALS/SUPPLIES/EQUIPMENT	1,000	-
FACILITIES	-	307
MATERIALS AND SUPPLIES FOR SPECIAL EVENTS	-	-
SPECIAL EVENTS	5,000	5,088
PROGRAMS AND SERVICES	-	-
MISCELLANEOUS	-	196
TOTAL RECREATION EXPENDITURES:		222,748
NET RECREATION EXPENDITURES:		222,232

	YR. TO DATE BUDGET	YR. TO DATE EXPENSES
COMMUNITY SERVICES - LIBRARY		
Revenue -		
FUNDING - GNWT EDUCATUION CULTURE AND EM	36,000	23,334
LIBRARY REVENUE TO DATE:		23,334
Expenditure -		
SALARIES AND WAGES		-
Less WAGE SUBSIDY [ECE]		-
CASUAL WAGES	30,000	21,132
STAFF RECRUITMENT REMOVAL		-
STAFF TRAVEL		-
ASSOCIATION DUES/MEMBERSHIPS		-
STAFF TRAINING		-
INSURANCE		-
PROFESSIONAL SERVICES		-
BUILDING OPERATION & MANTENANCE		2,161
SUPPLIES AND MATERIALS		41
OTHER		-
INDIRECT ADMINISTRATION FEES		-
TOTAL LIBRARY EXPENDITURES:		23,334
BALANCE- ANNUAL FUNDING:		12,666

	YR. TO DATE BUDGET	YR. TO DATE EXPENSES
COMMUNITY SERVICES - SAFETY		
Revenue -		
FUNDING - GNWT JUSTICE	303,000	110,489
SAFETY REVENUE TO DATE:		110,489
Expenditure -		
SALARIES AND WAGES		82,516
Less WAGE SUBSIDY [ECE]		-
CASUAL WAGES		11,340
VOLUNTEER EXPENSE		-
STAFF TRAVEL		-
ASSOCIATION DUES/MEMBERSHIPS		-
STAFF TRAINING		783
STAFF UNIFORMS		-
INSURANCE		-
PROFESSIONAL SERVICES		25
COMMUNICATIONS		355
VEHICLE OPERATIONS		11,305
SUPPLIES AND MATERIALS		4,122
EQUIPMENT		-
UNIFORMS		-
PROGRAMS		-
MISCELLANEOUS		43
INDIRECT ADMINISTRATION FEES		-
SAFETY EXPENDITURES:		110,489
BALANCE- ANNUAL FUNDING:		192,511

Hamlet of Fort Liard
STATEMENT OF MUNICIPAL SERVICES
 Current Year Period Ending 12/31/2022

MUNICIPAL SERVICES

FOR PERIOD ENDED 12/31/2022

	<u>Waste Disposal</u> Year to Date	<u>Water Sewage</u> Year to Date
MUNICIPAL SERVICES REVENUE		
CUSTOMER SALES	61,490	222,517
MINIMUM CHARGES AND EXTRA SERVICE FEES		5,594
SERVICE RECONNECTION FEES		1,010
CAR WASH SALES		3,319
Less SERVICE SUBSIDIES	- 12,094	- 98,395
NET REVENUE FROM SERVICE CHARGES:	49,396	134,045
INTREST ON FUND INVESTMENT	-	-
MACA WATER SEWAGE FUNDING		740,000
COVID SUBSIDY		-
TOTAL REVENUE:	49,396	874,045
MUNICIPAL SERVICES EXPENDITURES		
WAGES AND BENIFITS	70,622	311,559
CASUAL WAGES AND BENIFITS	-	1,099
FOREMAN EXPENSE	-	-
STAFFING COSTS	-	715
INSURANCE SERVICES	-	-
PROFESSIONAL SERVICES	-	3,342
CONTRACTED SERVICES	-	-
OPERATIONS	402	2,092
PARKING GARAGE	21,862	185,127
WATER PLANT		116,834
DUMP SHED	-	
SERVICE TRUCK OPERATIONS	6,450	83,939
PICKUP TRUCK OPERATIONS	2,204	2,214
LOADER OPERATIONS	10,938	5,065
SERVICE TRUCK LEASE RENTAL		-
EQUIPMENT OPERATIONS		1,324
MATERIALS/SUPPLIES/EQUIPMENT	-	17,105
WATER TREATMENT CHEMICALS		29,658
REFUSE CONTAINERS	-	
FACILITIES	2,070	-
CAR WASH		2,271
MISCELLANEOUS	-	- 2,482
OPERATIONAL EXPENDITURES:	114,548	759,861
ALLOWANCE FOR BAD DEBTS	-	1,538
INDIRECT ADMINISTRATION OPERATIONS	-	75,000
TRSF TO VEHICLE REPLACEMENT FUND	70,000	347,000
TRSF TO DUMP CLOSURE FUND	-	-
WATER PLANT UPGRADES 2022		50,814
TOTAL EXPENDITURES:	184,548	1,234,213
CURRENT YEAR OPERATION SURPLUS/(DEFICIT):	- 135,152 *	- 360,168
PRIOR YEAR SURPLUS/DEFICIT	-	** 1,228,617
FUND BALANCE	-135,152	868,449

** Without Amortization