



**MINUTES OF SPECIAL COUNCIL MEETING  
Monday February 3, 2020**

---

**ATTENDANCE**

**PRESENT**

MAYOR	Hillary Deneron
DEPUTY MAYOR	Cathy Kotchea
COUNCILORS	Julia Capot Blanc
	Herbert Berreault
	Kathie Hardisty
	Eva Hope
	Colin Woehl

STAFF Senior Administrative Officer	John W. McKee
-------------------------------------	---------------

The Chairperson (Mayor) took the chair and called the meeting to order at 7:04 pm.

**ADOPTION OF AGENDA**

Council reviewed the meeting agenda and made no changes.

**MOTION 2020-25**

That the agenda for the special meeting of February 03, 2020 be approved as presented.

Moved:	Kathie Hardisty
Seconded:	Colin Woehl
Carried.	

**DECLARATION OF INTEREST**

No conflicts of interests were declared.

**ADOPTION OF MINUTES**

Council reviewed the minutes for the previous meeting and no changes were made.

MOTION 2020-27

That the minutes of the meeting of January 23, 2020 be accepted as presented.

Moved: Kathie Hardisty  
Seconded: Eva Hope  
Carried.

**BYLAWS**

**TEMPORARY BORROWING BYLAW**

Bylaw 278 Temporary Borrowing was presented in writing and given third and final reading.

MOTION 2020-27

That Temporary Borrowing Bylaw 278 receive third and final reading.

Moved: Kathie Hardisty  
Seconded: Herbert Berreault  
Carried.

**COUNCIL INDEMNITY BYLAW**

Bylaw 279 Council Indemnity was presented in writing and given third and final reading.

MOTION 2020- 28

That Council Indemnity Bylaw 279 receive third and final reading.

Moved: Kathie Hardisty  
Seconded: Cathy Kotchea  
Carried.

**MUNICIPAL SERVICE RATES BYLAW**

A Municipal Service Rates Bylaw effective April 1, 2020 presented, and the SAO reviewed the bylaw for council. This bylaw confirms procedures for a new customer and acknowledges electronic payments. There are no rate changes. The bylaw was given first reading.

MOTION 2020-29

That Municipal Service Rates Bylaw 280 be given first reading.

Moved: Colin Woehl  
Seconded: Kathie Hardisty  
Carried.

The Municipal Service Rates Bylaw was given second reading.

**MOTION 2020-30**

That Municipal Service Rates Bylaw 280 be given second reading.

Moved: Kathie Hardisty  
Seconded: Herbert Berreault  
Carried.

**CAPITAL INFRASTRUCTURE PLANNING**

The Senior Administrative Officer made a power point presentation on Developing Capital Investment Plans.

**PRELIMINARY CAPITAL AND CAPITAL FORECASTING PLANS**

The Senior Administrative Officer made a power point presentation on Capital Forecasting and Planning for the years 2020-2025. Council reviewed a list of projects inclusion in the plan. The Administration will now prepare Project Briefs for each project along with cost estimates for presentation at the February 20, 2020 council meeting.

1. A *Vacuum Truck* has a lifecycle of eight years. This shorter lifecycle is due to frequent long hill climbs that the trucks must make hauling sewage to the sewage lagoon. The 2017 truck now in service will have reached the end of its lifecycle in 2024 will need to be replaced.
2. Public Works *Pickup Trucks* have a lifecycle of ten to twelve years. The 2011 truck now in service is due for replacement in 2021.
3. Public Works requires a second F250 commercial crew cab like the 2011. The hamlet purchased a F150 Ford Crew Cab in 2017. This is not a commercial truck and not suitable for heavy loads towing etc. The van was used as a trade in.
4. . The 2013 truck now in service is a two-wheel drive and used by all departments a general-purpose vehicle around town vehicle. It should not have to be replaced until 2025.
5. The *Fire Pumper Truck* now in service is 25+ years old and can no longer be certified as a primary response truck. A new pumper truck meeting current standards and like other fire trucks in the area has been ordered [Bylaw 273] with delivery July 2020.
6. The 1995 *Tool Carrier* [loader] has reached the end of its 25-year life cycle and has had one major retrofit. This equipment is used extensively for public works maintenance. Replacement should be scheduled in 2022.

7. The *Municipal Works Garage* will be 25 years old in 2024 and halfway through its life cycle. An assessment should be completed to ensure its complete lifecycle of 50 years and to anticipate replacement
8. The *Recreation Complex* consisting of a natural ice arena, a community hall, and a seasonal swimming pool is now 25 years old but has many more years left in its life cycle. The replacement cost of this facility is thirteen and a half million dollars. Council would also like to add an emergency generator and fitness center. The fitness center will displace storage space, and this will have to be addressed. Fuel storage can be extremely short during the cold winter months and with the addition of a generator fuel capacity will have to be increased. The fuel tank removed from the garage; now heated with waste heat, can be used. It will have to be installed according to new Federal standards. Fire access to the rear of the building needs to be looked at as it is often blocked during events. Painting and siding repair will also be scheduled. Now would be the time to have complete evaluation done of all building mechanical, electrical, and structural systems noting any issues and to ensure compliance with current legislated public building standards so that the maximum life cycle of this facility can be achieved. A scope of work and cost for all work would be prepared in 2020 and the work put out to tender in 2021. Noted that a schematic has been developed for the fitness center with a class D estimate of \$48k.
9. Several *Energy Efficiency Upgrades* were identified by Arctic Energy Alliance. Projects where a reasonable payback time would be realized have been completed. Projects remaining have a payback time in excess of the building life cycle. The total for these upgrades was budgeted at \$150,000. Water plant annual electricity costs now exceed \$30k. This budget would be better spent investigating the installation of solar panels for the water plant. An evaluation would be completed in 2020 and if feasible work would be completed.
10. A cold secure *Storage Shed* is required at the disposal site. Equipment and the decanting trash pump could be left at the site and not hauled back and forth each day. A building like the Zamboni storage garage would be adequate. Construct 2020.
11. A *Sand Shelter* is required to store sand that can be used for winter road maintenance. Sanding of roads is essential to ensure safe driving conditions. The hamlet does not have a sand supply. Purchased sand would be kept in the shelter and the dump truck kept loaded for use when necessary. Construct 2020.
12. *Fire Turnout Gear* and *Air Packs* are outdated and should have been replaced on a scheduled basis. Gear and Scott Air Packs now all need to be replaced. A complete inventory is now being completed by the Fire Chief. Equipment must be ordered in 2020.
13. The *Computer Server* has a life cycle of seven years. The technicians will provide details on the replacement with a cost estimate.
14. The *Water Plant Water Cell Restoration* was scheduled to be done in 2019 however work was deferred to 2020 because it was late in the season. A scope of work had been completed and specialized contractor hired to complete the

work. Failure of these systems is imminent, and work should have been completed several years ago. The challenge to this work will be to ensure that the water plant maintains its ability to produce and supply community potable [drinking] water. The total cost of this project is budgeted at one million dollars.

15. Council would like to upgrade the *Parks and Playgrounds*. This would include Hay Lake, the ski hill, and community playgrounds. Public toilets need replacing according to code. Public input would be solicited, and a scope of work developed, cost determined, and with council approval work would be tendered out for completion the following year.
16. Council selected Option 3 for the *Cemetery* development. A full scope of work needs to be prepared and community input solicited for the lay out e.g. family plot areas. Current plot locations have been identified and mapped. A land tenure application has been made and if the lease is obtained work should be able to commence in the summer of 2020.
17. Additional *Waste Cells* and closure of old cells is a recurring project. \$30,000 has been budgeted for 2020/22.
18. The *Fencing* is needed around the public works storage yard to control access to the property and protect warehouse, material/equipment stored at location. A vehicle -gate and a man-gate would give access on the front. A rear gate would provide an emergency access. This project would be coordinated with the fencing of the graveyard in 2020.

#### **TABLED DOCUMENTS**

None

#### **CORRESPONDENCE**

No correspondence presented.

#### **NEXT MEETING**

Regular Meeting February 20, 2020

#### **ADJOURNMENT**

##### **MOTION 2020-31**

That the special meeting of February 30, 2020 be adjourned.

Moved: Colin Woehl  
Seconded: Cathy Kotchea  
Carried.

The meeting adjourned at 8:55 pm.



---

Hillary Deneron  
Mayor



---

John W. McKee  
Senior Administrative Officer